

Application for a Council Letter Confirming a Self Assessable Development Status

Gold Coast City Council is collecting your personal information in order to help assess your application. Your participation is voluntary. The information will only be used by authorised Council officers for the purpose of statistical reporting and ensuring our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

<p>The 'Application for a Council Letter Confirming Self Assessable Development Status' provides the following:</p>	<p>An assessment of the proposed use to confirm that it is a Self Assessable Development for the relevant Domain or Local Area Plan</p>		
<p>Applicant details</p>	<p>Name</p> <input type="text"/> <p>Postal address</p> <input type="text"/> <input type="text"/> <p>Email address</p> <input type="text"/> <p>Phone number Fax number Mobile number</p> <input type="text"/> <input type="text"/> <input type="text"/> <p>Applicant signature Date</p> <input type="text"/> <input type="text"/>		
<p>Property details</p>	<p>Lot number Registered plan number Existing approval number (if applicable)</p> <input type="text"/> <input type="text"/> <input type="text"/> <p>Property address</p> <input type="text"/> <input type="text"/> <input type="text"/>		
<p>Proposal Details Please provide a brief overview of proposal</p>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
<p>Office use only</p>	<p><input type="checkbox"/> Development proposal complies <input type="checkbox"/> Applicant notified for reasons for non compliance</p> <p><input type="checkbox"/> Development proposal does not comply <input type="checkbox"/> Minor amendments/additional information requested</p> <p>Date received</p> <input type="text"/> <p>Fee Paid Receipt number Received by</p> <input type="text"/> <input type="text"/> <input type="text"/> <p>TPCA number Sundry Debtor Name Sundry Debtor Number</p> <input type="text"/> <input type="text"/> <input type="text"/>		

Mandatory Information required to complete your request

Please attach all relevant documents to this application form.

1. Report

A covering letter or short report detailing the proposed use and any other relevant details, including (but not limited to) a detailed description of the operation and management of the proposed use

Please attach all relevant documents to this application form.

2. Plans and Drawings

All plans submitted to Council should be in accordance with the following:

- Be numbered, dated and contain a north point; and
- Be drawn to a metric scale appropriate to the development (e.g. 1:10, 1:50, 1:100, 1:200 or 1: 500); and
- Be produced on a standard A1, A2, A3, or A4 sheet; and

All copies of plans to be to the exact scale as the original

Floor Plans

Architectural Floor Plans (internal layout plans)

- showing building footprint
- each separate floor plan showing setback measurements to property boundary
- setbacks to be measured to the outermost projection

Site Plan

Site Plan

- Finished floor levels of all buildings proposed
- Natural ground levels
- North point and scale
- Boundaries of the site to which the application relates
- Car parking layout drawn in accordance with Gold Coast Planning Scheme Part 7 – Codes, Division 3 – Constraint Codes, Chapter 4 – Car Parking, Access and Transport Integration
- Existing building footprints including:
 - a) Number of dwellings
 - b) Number of bedrooms
 - c) Total use area (commercial)
- Total site coverage / gross floor area calculations
- Proposed building footprints for new building work including total use area for commercial sites
- Location of ingress and egress points
- Correct location and scale of all trees on the site
- Location of all proposed retaining walls and their heights
- Location of all easements (including stormwater, sewer and access)
- Land Use Plan – consistent with plans dealing with site constraints (e.g. stormwater, cut and fill)

Building elevations

Building Elevation for all structure (proposed and existing) to include north, south, east and west elevations

- Measurements of basement podium from indicated natural ground level
- Coloured elevations
- North point and scale

Site Analysis Plan

A Site Analysis Plan drawn to scale (1:200) and prepared in accordance with Council Policy 17 – Site Analysis

3. Codes

Relevant codes to subject site and proposed development to be completed using Council's Code Table Format. These are available on Council's website via the following link:

http://www.goldcoast.qld.gov.au/t_standard2.aspx?pid=2959

Please note:

- **A written response will be provided to the applicant within forty (40) working days**
- **This service is a non – IDAS Assessment**
- **Fees must accompany form – Credit card payment by fax or phone is not available**