

# Application for licence to park a heavy vehicle on residential premise

## Authorising Provisions

Local Law No. 44 (Heavy Vehicle Parking) 2008

If you have any specific enquires regarding this application please contact Council's Licensing & Approvals Section on (07) 5581 6668 or Fax: (07) 5581 6898.

Please complete this application in BLOCK LETTERS, tick boxes where applicable and attach required further information.

**Collection Notice:** Council requires the personal information requested on this form for the purpose of assessing your application and administering licenses and approvals in the city. The information will not be disclosed to any other party unless required by law

<p><b>Applicant must be individual or company</b></p>	<p><b>Applicant Details</b></p> <p>Full Name: _____ or Company Name: _____</p> <p>Postal Address: _____ _____</p> <p>Registered business Address: _____ _____</p> <p>Contact Person: _____</p> <p>Phone No.: _____ Mobile No.: _____</p> <p>Fax No.: _____</p> <p>Email Address: _____</p>
<p><b>Details of location where the heavy vehicle will be parked</b></p>     <p><b>If the applicant is not the owner of the premise on which the vehicle will be parked, the land owner must provide consent and complete this section</b></p>	<p><b>Site Address Details</b></p> <p>Real Property Description: Lot: _____ Plan: _____</p> <p>Street Address: _____</p> <p>Premises Name: _____</p> <p><b>Land owner details</b></p> <p>Land Owner: _____</p> <p>Land Owner Contact Phone No.: _____</p> <p>Land Owner's signature: _____</p>

<p>Provide attachments if more space is required</p>	<p><b>Vehicle details (if applicable include trailer details)</b></p> <p>Vehicle make: _____</p> <p>Vehicle type: _____</p> <p>Vehicle specifications:  Tare Weight: _____ GVM weight: _____ Length: _____</p> <p>Trailer specifications:  Tare Weight: _____ GVM weight: _____ Length: _____</p> <p>Combined length of vehicle and trailer: _____</p> <p>Vehicle registration number: _____ State : _____</p> <p>Description of vehicle use (eg car carrier, furniture removal, tip truck and trailer)</p> <p>_____</p>											
<p>Application must be signed</p>	<p><b>Signature of Applicant</b></p> <p>I/We certify that the above information and the information on any attachments, to the best of my knowledge, is true and correct.</p> <p>Signature: _____</p> <p>Date: _____</p>											
	<p><b>Attachments</b></p> <ol style="list-style-type: none"> <li>1. Please refer to the application requirements checklist to ensure all requested information is provided in support of the application.</li> <li>2. A written statement advising of the date that you commenced parking the heavy vehicle at the site location.</li> </ol>											
<p><b>FEES</b></p>	<p><b>Fees</b></p> <p>Fees are not required for this application unless the applicant's operations are based outside the City of the Gold Coast.</p> <p>A \$798.00 application fee is required for businesses whose operations are based outside the City of the Gold Coast</p> <p>For further clarification please contact Council's Licensing &amp; Approvals Section on (07) 5581 6668 or visit Council's website at <a href="http://goldcoastcity.com.au">goldcoastcity.com.au</a></p>											
	<p>Disclaimer: Should approval be given to this application, such approval will not extend to approving any other statutory or Local Government requirements relating to the property.</p>											
<p>Office use only</p>	<p><b>Office Use Only</b></p> <p><b>Application</b>      Receipt code RE 98608</p> <table border="1" data-bbox="384 1700 965 1856"> <tr> <td>Receipt no:</td> <td></td> </tr> <tr> <td>Date</td> <td></td> </tr> <tr> <td>Amount Paid</td> <td></td> </tr> </table> <table border="1" data-bbox="994 1700 1489 1856"> <tr> <td><b>Bond</b></td> </tr> <tr> <td>Bond account number: 74648</td> </tr> <tr> <td>Bond item reference number: HVPVXOS</td> </tr> </table> <table border="1" data-bbox="384 1890 1489 1968"> <tr> <td>Heavy vehicle parking licence no.</td> <td>Date licence issued:</td> </tr> </table>	Receipt no:		Date		Amount Paid		<b>Bond</b>	Bond account number: 74648	Bond item reference number: HVPVXOS	Heavy vehicle parking licence no.	Date licence issued:
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# APPLICATION REQUIREMENTS CHECKLIST

## REQUIRED DOCUMENTATION

You must lodge all documentation listed below to allow processing, otherwise the information will be requested and this may delay approval processing

No	ITEM	Applicant Check ✓	Council Check ✓
1	A written statement of the applicant which states: <ul style="list-style-type: none"> <li>i. That the applicant has consulted or attempted to consult with each owner and occupier of any premises which is within 50 metres of the boundaries of the premises at which the heavy vehicle will be parked; and includes</li> <li>ii. The name and address or details of each owner and occupier with which the applicant has consulted; and</li> <li>iii. The outcome of any of the consultations that the applicant has carried out or attempted to carry out with each of the persons.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
2	A copy of the current registration certificate of the heavy vehicle.	<input type="checkbox"/>	<input type="checkbox"/>
3	A site plan or landscape plan to scale showing information such as: <ul style="list-style-type: none"> <li>• The location of the heavy vehicle parking.</li> <li>• The location of any equipment, material, machinery or tools used in association with the heavy vehicle.</li> <li>• If the heavy vehicle will be parked in a class 10 building or screened by vegetation or existing buildings.</li> <li>• If any equipment, material, machinery or tools used in association with the heavy vehicle will be housed in a class 10 building or screened by vegetation or existing buildings.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
4	If the premises does not have a class 10 building or sufficient vegetation to effectively screen the heavy vehicle and any equipment, material, machinery or tools used in association with the heavy vehicle, the applicant shall provide either: <ul style="list-style-type: none"> <li>• Class 10 building, demonstrating the following:               <ul style="list-style-type: none"> <li>➤ The building does not unreasonably detract from the desirable characteristics of the natural and built environment in which the heavy vehicle is parked e.g. any structure shall be in keeping with the existing dwelling house and surrounding area in design and colour schemes.</li> </ul> </li> </ul> Or: <ul style="list-style-type: none"> <li>• Submission of a landscape plan (prepared by a suitably qualified landscape design professional), demonstrating that the subject vehicle will be effectively screened from a public place, and any residential premises located within 50 metres of the premises at which the heavy vehicle is being parked, through the following:               <ul style="list-style-type: none"> <li>➤ Provision of a mounded earth bund, which equates to a minimum 10% of the subject vehicle's total height. The earth bund shall have a maximum 1:4 gradient, shall not be comprised of phytotoxic material and shall not adversely effect any overland water flow or drainage;</li> <li>➤ Dense planting of advanced tree and shrub species within a minimum of two (2) staggered rows. Tree species must be a minimum of 45 litre bag size at the time of planting; and shrub species must be a minimum of 200mm pot size at the time of planting;</li> <li>➤ Suitable maintenance, site preparation, mulch and watering strategies to ensure successful establishment;</li> <li>➤ The plants selected for use shall be in keeping with the local</li> </ul> </li> </ul>	<input type="checkbox"/> <input type="checkbox"/> N/A <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> N/A <input type="checkbox"/>

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	<p>character area i.e. local native plant species shall be provided.</p> <p>Landscape screens shall be constructed in accordance with the Landscape Plans approved by Licensing &amp; Approvals. All landscape works must be inspected and approved by Licensing &amp; Approvals prior to parking of the subject vehicle.</p> <p>*Palm species do not provide an adequate vegetative screen and shall not be incorporated into any landscape screening proposals associated with heavy vehicle parking.</p> <p><b>Please note:</b> There must be already a reasonable amount of established vegetation on the property and vegetation planted to supplement existing vegetation must be mature and of a native species.</p>																																						
5	If the applicant is not the owner of the premises on which the heavy vehicle is to be parked, written consent from the owner of the premises.	<input type="checkbox"/> N/A <input type="checkbox"/>	<input type="checkbox"/> N/A <input type="checkbox"/>																																				
6	<p><b>Please note if premise abuts a State Road please proceed to <u>Item no. 9</u></b> <b>VEHICULAR CROSSINGS COUNCIL CONTROLLED ROADS</b> (The driveway between Council's road pavement and the property boundary)</p> <p><b>EXISTING DRIVEWAYS:</b> Existing driveways may need to be upgraded if not constructed in accordance with Land Development Guidelines for heavy vehicles. This will be determined at the time of assessment.</p> <p><b>NEW DRIVEWAYS:</b> Should a new driveway be required, prior to the parking of the heavy vehicle on the premises, an approval must be obtained for the construction of a driveway in accordance with Land Development Guidelines for heavy vehicles.</p> <p>For further information on gaining an approval for <b>NEW</b> driveways, please contact Council's Development Compliance, Implementation &amp; Assessment Branch on (07) 5582 8184.</p>	<table border="1"> <thead> <tr> <th colspan="4" data-bbox="1153 719 1497 763">EXISTING DRIVEWAY</th> </tr> <tr> <th data-bbox="1153 763 1326 808">YES</th> <th data-bbox="1326 763 1326 808">NO</th> <th data-bbox="1326 763 1497 808">YES</th> <th data-bbox="1497 763 1497 808">NO</th> </tr> </thead> <tbody> <tr> <td data-bbox="1153 808 1326 913"><input type="checkbox"/></td> <td data-bbox="1326 808 1326 913"><input type="checkbox"/></td> <td data-bbox="1326 808 1497 913"><input type="checkbox"/></td> <td data-bbox="1497 808 1497 913"><input type="checkbox"/></td> </tr> <tr> <th colspan="4" data-bbox="1153 913 1497 958">UPGRADE REQUIRED</th> </tr> <tr> <td colspan="2" data-bbox="1153 958 1326 1064"></td> <th data-bbox="1326 958 1326 1003">YES</th> <th data-bbox="1497 958 1497 1003">NO</th> </tr> <tr> <td colspan="2" data-bbox="1153 1064 1326 1077"></td> <td data-bbox="1326 1003 1326 1064"><input type="checkbox"/></td> <td data-bbox="1497 1003 1497 1064"><input type="checkbox"/></td> </tr> <tr> <th colspan="4" data-bbox="1153 1077 1497 1160">NEW DRIVEWAY REQUIRED</th> </tr> <tr> <th data-bbox="1153 1160 1326 1205">YES</th> <th data-bbox="1326 1160 1326 1205">NO</th> <th data-bbox="1326 1160 1497 1205">YES</th> <th data-bbox="1497 1160 1497 1205">NO</th> </tr> <tr> <td data-bbox="1153 1205 1326 1384"><input type="checkbox"/></td> <td data-bbox="1326 1205 1326 1384"><input type="checkbox"/></td> <td data-bbox="1326 1205 1497 1384"><input type="checkbox"/></td> <td data-bbox="1497 1205 1497 1384"><input type="checkbox"/></td> </tr> </tbody> </table>		EXISTING DRIVEWAY				YES	NO	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	UPGRADE REQUIRED						YES	NO			<input type="checkbox"/>	<input type="checkbox"/>	NEW DRIVEWAY REQUIRED				YES	NO	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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7	<p>Where driveways require to be constructed or upgraded and for existing compliant driveways, a \$6,000.00 bond must be lodged with Council, as security for the reinstatement of the heavy vehicular crossing to a residential driveway in the event the premises is no longer used to park a heavy vehicle.</p> <p><b>Please note:</b></p> <ul style="list-style-type: none"> <li>➤ Should an application be successful the bond can only be paid in cash, cheque or bank guarantee and must be lodged with Council <b>prior</b> to a licence being issued to park a vehicle.</li> <li>➤ Council will not accept bank guarantees that contain termination dates.</li> <li>➤ The guarantee must state that it is for a Heavy Vehicle Parking application for <i>(the relevant lot &amp; plan details as well as the address that the permit is in relation to.)</i></li> <li>➤ Council will only accept bank guarantees from financial institutions with a minimum long term credit rating of BBB and short term credit rating of A2.</li> <li>➤ Please contact councils Financial Control Section on (07) 5581 6164 to confirm acceptable financial institutions and information regarding payment.</li> </ul> <p><b>Bond not required by Council if property abuts a State Road. Please proceed to Item no. 9</b></p>	<table border="1"> <thead> <tr> <th colspan="4" data-bbox="1153 1384 1497 1429">BOND REQUIRED</th> </tr> <tr> <th data-bbox="1153 1429 1326 1473">YES</th> <th data-bbox="1326 1429 1326 1473">NO</th> <th data-bbox="1326 1429 1497 1473">YES</th> <th data-bbox="1497 1429 1497 1473">NO</th> </tr> </thead> <tbody> <tr> <td data-bbox="1153 1473 1326 1541"><input type="checkbox"/></td> <td data-bbox="1326 1473 1326 1541"><input type="checkbox"/></td> <td data-bbox="1326 1473 1497 1541"><input type="checkbox"/></td> <td data-bbox="1497 1473 1497 1541"><input type="checkbox"/></td> </tr> </tbody> </table>		BOND REQUIRED				YES	NO	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																								
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8	<p>Is a business being operated on the premises? If <b>YES</b>, do you have Town Planning approval?</p> <p><b>Please Note:</b> If a business is being operated on the premises, Town Planning approval may be required. Should you have any enquiries regarding this matter please contact Council's Town Planning Advice Counter on (07) 5582 8708.</p>	<p align="center"><b>BUSINESS ON PREMISES</b></p> <table border="1"> <tr> <td>YES</td> <td>NO</td> <td>YES</td> <td>NO</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <p align="center"><b>BUSINESS APPROVAL</b></p> <table border="1"> <tr> <td>YES</td> <td>NO</td> <td>YES</td> <td>NO</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>N/A</td> <td><input type="checkbox"/></td> <td>N/A</td> <td><input type="checkbox"/></td> </tr> </table>	YES	NO	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	YES	NO	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	N/A	<input type="checkbox"/>	
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9	<p align="center"><b>VEHICULAR CROSSINGS <u>STATE</u> CONTROLLED ROADS</b></p> <p>(The driveway between Department of Main Roads road pavement and the property boundary).</p> <p><b>Please note:</b> Prior to this application being assessed, an approval must be issued by the Department of Main Roads (MRD) for heavy vehicle access between the state controlled road and the property boundary. MRD contact Principal Advisor Corridor Management Ph. 5596 9500.</p>	<p><input type="checkbox"/> <b>PROPERTY ABUTS STATE ROAD</b></p> <table border="1"> <tr> <td>YES</td> <td>NO</td> <td>YES</td> <td>NO</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <p align="center"><b>MRD APPROVAL ISSUED</b></p> <table border="1"> <tr> <td>YES</td> <td>NO</td> <td>YES</td> <td>NO</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>N/A</td> <td><input type="checkbox"/></td> <td>N/A</td> <td><input type="checkbox"/></td> </tr> </table>	YES	NO	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	YES	NO	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	N/A	<input type="checkbox"/>	
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10	Completed and signed APPLICATION FOR LICENCE TO PARK A HEAVY VEHICLE ON RESIDENTIAL PREMISES.	<table border="1"> <tr> <td>YES</td> <td>NO</td> <td>YES</td> <td>NO</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	YES	NO	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>													
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11	A written statement nominating the most frequently used roads to and from the premises that link to the nearest main arterial road/s. Please provide with your statement a street directory map highlighting the roads used.	<table border="1"> <tr> <td>YES</td> <td>NO</td> <td>YES</td> <td>NO</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	YES	NO	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>													
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