

# Information Notes to Assist Applicants in completing Operational Works form

To be read in conjunction with the Application for Operational Works form

[http://www.goldcoast.qld.gov.au/t\\_standard2.aspx?pid=286#development](http://www.goldcoast.qld.gov.au/t_standard2.aspx?pid=286#development)

## Operational Works

**Copies required:- One full set of all data and drawings for Council file, one full set of all data provided in digital format, three (3) sets of A3 plans.**

|                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>① <b>Forms</b><br/>Relevant IDAS Forms – <i>Mandatory Requirement</i></p>                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                              |
| <p>② <b>Report</b></p>                                                                                                                                                                                                                                                                                                                                                                                                | <p>Proposal including covering letter, report and conclusion.</p>                                                                                                            |
| <p>③ <b>Prior Planning Approval</b><br/><br/><i>Section not required for:-</i><br/>Electrical – Street Lighting</p>                                                                                                                                                                                                                                                                                                   | <p>Copy of approved MCU, ROL decision notice with stamped approved plans. <i>This may be provided only in digital format if preferred.</i></p>                               |
| <p>④ <b>Codes</b><br/><br/>Codes relevant to subject site and proposed development<br/><br/>The relevance of these codes can be identified by using the Property Enquiry tool on Council's website.<br/><br/><i>Note: Not all constraint codes triggered by the Property Enquiry tool may be relevant to your application.</i></p>                                                                                    | <p>Domain Place Code</p>                                                                                                                                                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Specific Development Code</p>                                                                                                                                             |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Constraint Code</p>                                                                                                                                                       |
| <p>⑤ <b>Hydraulic, Water Quality and Geotechnical Engineering</b><br/><br/><i>Section required for:-</i><br/>Change to Ground Level<br/>Civil Engineering (Works for Infrastructure)<br/>Car Parking<br/>Landscape Works Private<br/>Landscape Work Public<br/><br/><i>Section not required for:-</i><br/>Associated Building Works<br/>Electrical – Street Lighting<br/>Tree Works associated with a development</p> | <p>Flood Search Report</p>                                                                                                                                                   |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Hydraulics Report</p>                                                                                                                                                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Stormwater Management Plan</p>                                                                                                                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Geotechnical Report</p>                                                                                                                                                   |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Dewatering Management Plan</p>                                                                                                                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Lake Management Study</p>                                                                                                                                                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Waterway Study</p>                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Water Quality Management Plan<br/><br/>Any other relevant hydraulic and water quality documents or notes regarding applicability of the required plans and documents.</p> |
| <p>⑥ <b>Environmental, Open Space and Landscaping</b><br/>Refer to Landscape Works Specific Development Code – Sections 2.1 and 6.1.1 and refer to Gold Coast City Landscape Strategy Part 2 Landscape Works Documentation Manual Section B 3.0<br/><br/><i>Section required for:-</i><br/>Change to Ground Level<br/>Civil Engineering (Works for Infrastructure)</p>                                                | <p>Statement of Landscape Intent (not for CGL,</p>                                                                                                                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Bushfire Management Plan (not for CGL,</p>                                                                                                                                |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Vegetation Management Plan</p>                                                                                                                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Ecological Assessment</p>                                                                                                                                                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Open Space Management Statement (not for CGL</p>                                                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Arborist Reports</p>                                                                                                                                                      |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Car Parking<br/>Landscape Works Private<br/>Landscape Work Public<br/>Tree Works associated with a development</p> <p><i>Section <u>not required</u> for:-</i><br/>Associated Building Works<br/>Electrical – Street Lighting</p>                                                                                                                                                                                                                                                           | <p>Photographs identifying all trees on the site</p> <p>Effluent Disposal Areas</p> <p>Acid Sulphate Soils Investigation and Management Plan</p> <p>Any other relevant environmental, open space or landscaping documents or notes regarding applicability of the required plans and documents.</p> |
| <p><b>⑦ Transport and Traffic</b><br/><i>Section <u>required</u> for:-</i><br/>Civil Engineering (Works for Infrastructure) ONLY</p>                                                                                                                                                                                                                                                                                                                                                           | <p>Road Traffic Assessment Report</p> <p>Any other relevant transport and traffic documents</p>                                                                                                                                                                                                     |
| <p><b>⑧ Plans and Drawings</b></p> <p>Note: 1 (Landscape Works Private &amp; Public)<br/>Prepared by Landscape Architect or suitably qualified Landscape Design Professional. These officers should refer to Landscape Works documentation manual, Section B, 6.0 Submission Checklist for detailed landscape plans. Landscape plans are to comply with Planning Scheme Policies 12 Landscape Character: Guiding the image of the City and Policy 12 Landscape Works Documentation Manual.</p> | <p>Refer to IDAS Form 6 for mandatory requirements for inclusion in the application.</p>                                                                                                                                                                                                            |
| <p><b>⑨ Other/Misc</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p>List any additional information provided to support the application</p>                                                                                                                                                                                                                          |