

Application for early arrangement

**Economy, Planning & Environment
Engineering & Environmental Assessment
City Development**

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Please use **BLOCK LETTERS** and complete all details in full.

Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to assess your application. Your participation is voluntary. The information will only be used by authorised Council officers for the purpose of application assessment and approval, as well as ensure our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

Contact details

Clearly identify who is making the application. The applicant need not be the owner of the land. In signing and lodging this application, the applicant is responsible for ensuring the information provided is accurate. Council will rely on this information when assessing the application. If the applicant is a company, a contact person's details must be provided. All correspondence will be mailed to the postal address provided.

Name			
Postal address			
Contact person's details			
Telephone number		Mobile number	
Facsimile		Email address	

Prescribed environmental matter/proposed prescribed activity

Identify the prescribed environmental matter by completing the following fields. The description of the property must identify all land and the subject of the application including land/easements over which access is to be obtained. Attach a document that clearly shows the extent of impact.

Describe the proposed impact on the prescribed environmental matter. For example, the type of development that is intended to be carried out on the land that will result in an impact on the prescribed environmental matter. This is the proposed prescribed activity.

Note: This application form is not an application for a development permit for assessable development. Any development permits required for development that will impact on the prescribed environmental matter, will need to be obtained prior to carrying out the prescribed activity.

Lot number		Registered plan number	
Property address			
Identify the prescribed environmental matter proposed to be offset (the prescribed environmental matter)	Medium priority vegetation under the <i>City Plan</i>	Non-juvenile-koala habitat trees under the <i>Planning Regulation 2017</i>	
Attach a document that illustrates the extent of the impact on the prescribed environmental matter (the impact area)	Document attached	Yes	No
Describe the type of development that will result in the impact on the prescribed environmental matter (the proposed prescribed activity)			

Supporting information for early arrangement

Office use only

Date received		Fee paid	
Received by		Receipt number	
Business partner name		Account number	
Business partner number		System code	(if applicable)

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Attach the relevant supporting information, depending on whether the proposed environmental offset is a proponent-driven offset, financial settlement offset or combination of a proponent-driven offset and a financial settlement offset.

For a financial settlement offset, attach the supporting information	Environmental offsets delivery Form 4 – Financial settlement details	Attached	
For a proponent-driven offset, attach the supporting information	Environmental offsets delivery Form 2 – Offset delivery plan	Attached	
	Environmental offsets delivery Form 3 – Offset area details	Attached	
	Environmental offsets delivery Form 5 – Habitat quality details is not required to be provided for matters of local environmental significance	Not applicable	
For a combination of a proponent-driven offset and financial settlement offset, attach the supporting information	Environmental offsets delivery Form 2 – Offset delivery plan	Attached	
	Environmental offsets delivery Form 3 – Offset area details	Attached	
	Environmental offsets delivery Form 4 – Financial settlement details	Attached	
	Environmental offsets delivery Form 5 – Habitat quality details is not required to be provided for matters of local environmental significance	Not applicable	

Existing Commonwealth/State conditions

If there is an existing Commonwealth condition (for an area that is not a protected area) or a State condition relating to the same/substantially the same impact on a prescribed environmental matter, in accordance with the *Environmental Offsets Act 2014*, Council cannot impose an offset condition dealing with the same/substantially the same prescribed environmental matter. An early arrangement can only be entered into if it is dealing with something other than the same/substantially the same impact on the prescribed environmental matter as an existing Commonwealth/State condition.

Is there an existing Commonwealth condition (for an area that is not a protected area) or an existing State condition relating to the same/substantially the same impact on the prescribed environmental matter?	Yes		No	
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If "Yes", please provide details of the condition and attach a copy of the Commonwealth/State approval.

Authority of the approval	Commonwealth		State	
Approval reference number				
Condition that requires the offset				

Fees

<i>Please tick the applicable fee(s)</i>	✓	Amount
Notice of election – Financial settlement offsets only.		Not applicable
Notice of election and offset delivery plan – Proponent-driven or combination offsets only. Single management plan submitted when that Management plan has not been approved as part of Material Change of Use (MCU)/Reconfiguration of a Lot (ROL) approval – one element.		\$3055.00
Environmental offsets delivery Form 5 – Habitat quality details is not required to be provided for matters of local environmental significance.		Not applicable

These fees are in accordance with Council's regulatory fees and non-regulatory charges. A copy of these fees and charges can be found on the Council's website.

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Payment options

Business partner account (BP)

Business partner name

Business partner number

Cash, cheque or credit card payments may be made at any of Council's branch offices.

Please be advised that payments by credit card will incur a surcharge.

For branch office locations and operating hours, please refer to Council's website.

Cheque or money order can be posted to Council's Post Office Box address.

Please ensure you provide adequate reference details and/or attachments to allow for fast transaction processing.

Declaration

I declare that:

- The information provided in this form is complete and correct.
- I have read the privacy notice.

Signature

Date