

On-site sewerage facility septic tanks and greywater compliance report

**Economy, Planning & Environment
Engineering and Environmental Assessment
City Development**

PO Box 5042 GOLD COAST MC QLD 9729

P: (07) 5582 8393 F: (07) 5582 5596 3653

E: mail@goldcoast.qld.gov.au

W: cityofgoldcoast.com.au

Please use **BLOCK LETTERS** and complete all details in full

Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the **Information Privacy Act (Qld) 2009** and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to <http://www.cityofgoldcoast.com.au/privacy>.

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

Owner details			
Name			
Postal address			
Primary phone		Alternative phone	
Facsimile		Email	
Property details			
Lot number		Registered plan number	
Property address			
Existing approval number	<i>(if applicable)</i>		
Septic details			
Note: If the depth of scum and sludge exceeds 60 per cent of the total tank capacity, then it will need to be pumped out. (Refer to septic diagram.)			
Total depth of septic tank, measured from base of tank to top of scum <i>(include scum, effluent and sludge)</i>			Millimetres
Combined depth of scum and sludge <i>(measured using sludge judge)</i>			Millimetres
Percentage of scum and sludge			Per cent
Date of last septic pump out <i>(if known)</i>		Date	
Does the septic tank require pump out? <i>(greater than 60 per cent of sludge and scum)</i>		Yes	No
Is the inlet baffle in place?		Yes	No
Is the outlet baffle in place?		Yes	No
Are the roof drainage vent openings fitted with mosquito proof cowls?		Yes	No
Example for determining the percentage of scum and sludge in your septic tank:			
Total depth of septic tank	1200-millimetres		
Combined depth of scum and sludge	800-millimetres		
Percentage of scum and sludge	800-millimetres divided by 1200-millimetres equals 0.66x100 = 66 per cent		
Date of last septic pump out	2001		
As per this example, the septic tank is due to be pumped out.			

On-site sewerage facility septic tank and greywater compliance report

Greywater (sullage) disposal

Are the lids of the greywater tank and grease trap above ground surface?	<input type="checkbox"/>	N/A	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Is a greywater pump (with automatic float switch) installed to a 25-millimetre diameter hose with heavy droplet sprinkler head?	<input type="checkbox"/>	N/A	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Is the greywater system discharge below ground? (For example, trenches.)	<input type="checkbox"/>	N/A	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Does the grease trap and greywater tank pumpwell have a regular cleaning schedule carried out to reduce the emission of offensive odour? If "Yes", please nominate the frequency. (For example, six monthly or annually)	<input type="checkbox"/>	N/A	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Fees

There is no fee associated with this form.

Land application area

Are the septic tank and distribution box sealed, aboveground and all inspection openings accessible?	<input type="checkbox"/>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Is the distribution box level?	<input type="checkbox"/>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Does the land application area, that is evapo-transpiration trenches and greywater spray area meet the requirements of City of Gold Coast's septic system operating conditions? (Refer to the Condition below.)	<input type="checkbox"/>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

General comments and rectifications

On-site sewerage facility registration and authorisation person details

Tick authorised person box and insert registration or licence number below

On-site sewerage facility registration		Number
<input type="checkbox"/>	Council registered service agent	
<input type="checkbox"/>	Licensed drainer	
<input type="checkbox"/>	Septic homeowner inspector	

Declaration

I declare that:

- The information provided in this form is complete and correct.

Signature		Date	
------------------	--	-------------	--

On-site sewerage facility septic tank and greywater compliance report

Council septic system operating conditions

1. It shall be the responsibility of the property owner to ensure that the effluent generated on the property does not cause nuisance, seepage, run-off or drift of spray to adjoining properties and/or watercourses.
2. The effluent shall not be used to irrigate fruit or vegetables.
3. The effluent shall not be connected, or any provision made for connection, to City of Gold Coast's water supply system.
4. The property owner shall be responsible for the operation and maintenance of the on-site sewerage facility in accordance with the *Plumbing and Drainage Act 2002* and *Local Law 15 and 15.1*.
5. The property owner shall be responsible for the operation and maintenance of the on-site sewerage facility in accordance with the *Plumbing and Drainage Act 2002* and *Local Law 15 and 15.1*.
6. The property owner shall carry out, at the property owner's expense, any necessary repairs. The City of Gold Coast may approve alternative designs subject to formal submission.

