

Application for construction management plan

**Economy, Planning & Environment
Engineering and Environmental Assessment
City Development**

PO Box 5042 GOLD COAST MC QLD 9726

P 07 5582 8866 F 07 5596 3653

E mail@goldcoast.qld.gov.au

W cityofgoldcoast.com.au

Please use **BLOCK LETTERS** and complete all details in full

Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the **Information Privacy Act (Qld) 2009** and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to cityofgoldcoast.com.au/privacy

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

For more information to assist with your application and to submit online, please visit cityofgoldcoast.com.au/lodgeda

* Indicates the field is mandatory

Applicant details*

Name			
Postal address			
Phone			
Email			

Owner

Name			
Postal address			
Email			
Primary phone		After hours phone	

Contact person details*

(person responsible for compliance with this Construction Management Plan)

Name			
Postal address			
Email			
Primary phone		After hours phone	

Application type *(select one only)**

<input type="checkbox"/> Single Plan or Report – not approved	<input type="checkbox"/> Single Plan or Report – approval condition amended plan
---	--

Property and project details

Lot number*	Registered plan number*		
Property address*			
Select original application type*	Final Development Approval <input type="checkbox"/>	Material change of use <input type="checkbox"/>	
Application number*			
City's reference file number			
Project name <i>(e.g. building name)</i>			

Office use only

Date received		Fee paid	
Received by		Receipt number	
Business partner name		Account number	
Business partner number		System code	<i>(if applicable)</i>

If required, I grant permission for an authorised City officer to enter the property during normal business hours, for the purpose of an inspection	Yes <input type="checkbox"/>	No <input type="checkbox"/>
---	------------------------------	-----------------------------

Fees

	Amount
Assessment of a single construction management plan	\$763.00
These fees are in accordance with Council's regulatory fees and non-regulatory charges. A copy of these fees and charges can be found on Council's website cityofgoldcoast.com.au	

Payment Options

Business partner account (BP)

Business partner name	Business partner number
-----------------------	-------------------------

Cash, cheque or credit card at any of Council's branch offices. For branch office locations and operating hours, please refer to Council's website.

Please be advised that payment by credit card will incur a surcharge.

Cheque or money order may be posted to Council's post office box address as above. Please ensure that you provide adequate reference details or attachments to allow the cheque to be appropriately received.

Supporting documents

Submission of all documentation is required before we can commence assessment of this application.

1. Denote on plan and provide details of any gantries or overhead protective awnings proposed over the road or footpath.	
2. Denote on plan and specify the type and height of perimeter security fencing and lockable gates to be used by vehicular or and pedestrian traffic.	
3. Denote on plan and provide details for the parking of site workers vehicles.	
4. Denote on plan the location of street lights, fire hydrants, sewer and stormwater pipes and manholes and footpaths around/across the perimeter of the site. Include details of any proposed service protection measures to be installed during works.	
5. Denote on plan the location and size of work zones for the loading and unloading of materials and deliveries.	
6. Denote on plan the location and details of public information signs with contact name/s and phone numbers.	
7. Denote on plan and provide details of proposed sediment and erosion control measures including any rubble grids or shakers.	
8. Provide details of measures for the collection and control of rubbish bins for site workers daily refuse.	
9. Provide details of measures for the collection and control of building rubbish.	
10. Provide specific details for the storage of any hazardous or dangerous material on site and the particulars and location of any required signage as applicable.	
11. Provide details of how the general public and the surrounding residents will be informed of changes in traffic flows during construction, (newspaper, leaflet, community liaison meeting, etc.).	
12. Provide details of any proposed staging of works and the timing of deliveries inclusive of concrete pours.	
13. Denote on plan and provide details of any proposed temporary vehicle crossing points.	
14. Denote on plan and provide details of any construction zones or occupied space on the external verge or pavement within the road reserve.	
15. Denote on plan the location of buildings and structures on adjacent properties.	
16. Provide details of how pedestrian movement around the site is to be managed during works and outside normal working hours.	
17. Provide details of traffic controllers required to coordinate traffic flow around surrounding roads and any specific controls for concrete pours or mobile crane lifting movements during building and construction works.	
Note: The approval of the Queensland Department of Main Roads will be required where works are to occur on roads or footpaths which are under their control.	

Declaration*

I understand and acknowledge that:

- by making this application, I the applicant, declare that the owner has given written consent to the making of this application
- the information provided in this application is true and complete to the best of my knowledge
- Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false
- I approve of the information that has been provided in this application
- I acknowledge Queensland State Laws will accept this communication as containing my signature within the meaning of the *Electronic Transactions (Queensland) Act 2001*

Signature	Date
-----------	------