Application for early arrangement

Please use BLOCK LETTERS and complete all details in full.

Privacy statement
Council of the City of Gold Coast (Council) is collecting your personal information in order to assess your application. Your participation is voluntary. The information will only be used by authorised Council officers for the purpose of application assessment and approval, as well as ensure our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

Contact details
Clearly identify who is making the application. The applicant need not be the owner of the land. In signing and lodging this application, the applicant is responsible for ensuring the information provided is accurate. Council will rely on this information when assessing the application. If the applicant is a company, a contact person’s details must be provided. All correspondence will be mailed to the postal address provided.

Name
Postal address
Contact person’s details
Telephone number
Mobile number
Facsimile
Email address

Prescribed environmental matter/proposed prescribed activity
Identify the prescribed environmental matter by completing the following fields. The description of the property must identify all land and the subject of the application including land/easements over which access is to be obtained. Attach a document that clearly shows the extent of impact.

Describe the proposed impact on the prescribed environmental matter. For example, the type of development that is intended to be carried out on the land that will result in an impact on the prescribed environmental matter. This is the proposed prescribed activity.

Note: This application form is not an application for a development permit for assessable development. Any development permits required for development that will impact on the prescribed environmental matter, will need to be obtained prior to carrying out the prescribed activity.

Lot number
Registered plan number
Property address

Identify the prescribed environmental matter proposed to be offset (the prescribed environmental matter) | Medium priority vegetation under the City Plan | Non-juvenile-koala habitat trees under the Planning Regulation 2017

Attach a document that illustrates the extent of the impact on the prescribed environmental matter (the impact area)

Document attached
Yes
No

Describe the type of development that will result in the impact on the prescribed environmental matter (the proposed prescribed activity)

Supporting information for early arrangement

Office use only
Date received
Fee paid
Received by
Receipt number
Business partner name
Account number
Business partner number
System code (if applicable)
# Application form for early arrangement

Attach the relevant supporting information, depending on whether the proposed environmental offset is a proponent-driven offset, financial settlement offset or combination of a proponent-driven offset and a financial settlement offset.

<table>
<thead>
<tr>
<th>For a financial settlement offset, attach the supporting information</th>
<th>Environmental offsets delivery Form 4 – Financial settlement details</th>
<th>Attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>For a proponent-driven offset, attach the supporting information</td>
<td>Environmental offsets delivery Form 2 – Offset delivery plan</td>
<td>Attached</td>
</tr>
<tr>
<td>Environmental offsets delivery Form 3 – Offset area details</td>
<td>Attached</td>
<td></td>
</tr>
<tr>
<td>Environmental offsets delivery Form 5 – Habitat quality details is not required to be provided for matters of local environmental significance</td>
<td>Not applicable</td>
<td></td>
</tr>
<tr>
<td>For a combination of a proponent-driven offset and financial settlement offset, attach the supporting information</td>
<td>Environmental offsets delivery Form 2 – Offset delivery plan</td>
<td>Attached</td>
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<td>Environmental offsets delivery Form 3 – Offset area details</td>
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</tr>
<tr>
<td>Environmental offsets delivery Form 4 – Financial settlement details</td>
<td>Attached</td>
<td></td>
</tr>
<tr>
<td>Environmental offsets delivery Form 5 – Habitat quality details is not required to be provided for matters of local environmental significance</td>
<td>Not applicable</td>
<td></td>
</tr>
</tbody>
</table>

## Existing Commonwealth/State conditions

If there is an existing Commonwealth condition (for an area that is not a protected area) or a State condition relating to the same/substantially the same impact on a prescribed environmental matter, in accordance with the Environmental Offsets Act 2014, Council cannot impose an offset condition dealing with the same/substantially the same prescribed environmental matter. An early arrangement can only be entered into if it is dealing with something other than the same/substantially the same impact on the prescribed environmental matter as an existing Commonwealth/State condition.

Is there an existing Commonwealth condition (for an area that is not a protected area) or an existing State condition relating to the same/substantially the same impact on the prescribed environmental matter?  

| Yes | No |

If “Yes”, please provide details of the condition and attach a copy of the Commonwealth/State approval.

| Authority of the approval | Commonwealth | State |
| Approval reference number |  |  |
| Condition that requires the offset |  |  |

## Fees

| Notice of election – Financial settlement offsets only. |  |  |
| Notice of election and offset delivery plan – Proponent-driven or combination offsets only. |  |  |
| Single management plan submitted when that Management plan has not been approved as part of Material Change of Use (MCU)/Reconfiguration of a Lot (ROL) approval – one element. | $3378.00 |  |
| Environmental offsets delivery Form 5 – Habitat quality details is not required to be provided for matters of local environmental significance. | Not applicable |  |

Please tick the applicable fee(s)  

**Amount**

These fees are in accordance with Council’s regulatory fees and non-regulatory charges. A copy of these fees and charges can be found on the Council’s website.
Application form for early arrangement

Payment options

<table>
<thead>
<tr>
<th>Business partner account (BP)</th>
<th>Business partner name</th>
<th>Business partner number</th>
</tr>
</thead>
</table>

Cash, cheque or credit card payments may be made at any of Council’s branch offices. Please be advised that payments by credit card will incur a surcharge. For branch office locations and operating hours, please refer to Council’s website.

Cheque or money order can be posted to Council’s Post Office Box address. Please ensure you provide adequate reference details and/or attachments to allow for fast transaction processing.

Declaration

I declare that:

- The information provided in this form is complete and correct.
- I have read the privacy notice.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>