

Application for negotiated infrastructure charge notice

**Economy, Planning & Environment
Infrastructure Charge Review
City Development**

PO Box 5042 GOLD COAST MC QLD 9726

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W cityofgoldcoast.com.au

Please use **BLOCK LETTERS** and complete all details in full

Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the *Information Privacy Act (Qld) 2009* and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to cityofgoldcoast.com.au/privacy

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

Application details			
File number (PNxxxxxx/xx/DAx)		Application number (MCU/ROL/BLD)	
Charge notice number		Revision number	

Property details			
Lot number		Registered plan number	
Address (including number, street, suburb/locality)			

Contact details for this review (consultant, person responsible for this application)			
Company name		Contact person	
Postal address			
Email address			
Phone number		Mobile number	

Development type	
Residential, non-residential development/zone	

Reason for application (if insufficient space, please attach further pages/additional information)	

Required documents (to enable the City to calculate negotiated infrastructure charges , you must provide the following documents)	
Material change of use (MCU) application <ul style="list-style-type: none"> Stamped approved plans Site plan Draft architectural plan 	Reconfiguration of lot (ROL) application <ul style="list-style-type: none"> Stamped approved plans Site plan Draft subdivisions plan

Signature of applicant for the approval (applicant for the development approval)			
Name of applicant			
Signature		Date	

Office use only			
Date received		Fee paid	
Received by		Receipt number	
Business partner name		Account number	
Business partner number		System code/ICN #	

Fees	
Request for negotiated infrastructure charge notice	\$ 533.00
Request for negotiated infrastructure charge notice (including negotiating the value of infrastructure charge offsets)	\$ 1873.00

These fees are in accordance with Council's Register of Fees and Charges. A copy of this register can be found on Council's website cityofgoldcoast.com.au

Payment options

- Business partner account (BP) – please complete details below
- Cheque or credit card at any of Council's branch offices. For branch office locations and operating hours, please refer to Council's website cityofgoldcoast.com.au
- Cheque or money order by post to City of Gold Coast PO Box 5042 Gold Coast MC QLD 9726. Please ensure that you provide adequate reference details or attachments to allow the cheque to be appropriately received.

Please be advised that payment by credit card will incur a surcharge.

Business partner name		Business partner number	
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How to fill out this form

Form information

If necessary, attach further sheets for more information.

Use of this form

Use this form to request Council to provide a negotiated notice for a development you are considering if your infrastructure charge notice was issued under the *Planning Act 2016*.

Changing notices are required to be in accordance with the *Planning Act 2016*.

Time frame for providing a decision about representations made

Under the *Planning Act 2016*, if Council agrees with any of the representations, Council must give to the applicant a negotiated notice within 10 business days after the day Council agrees with the representations. If Council does not agree with any of the submissions, Council must, within 10 business days after the day Council decides not to agree with any of the representations, give a written notice to the applicant stating the decision.

Application details

Provide your file number and an application number. Where you have an existing approval number for your development application, include it in the space provided. Absence of information may result in delays.

Property details

Provide the lot number, registered plan number and the address of the property subject of the application.

Contact details for this review

Provide your name, address and contact details, or the name and address of your organisation and daytime contact details.

Development type

Provide a description of the type of development for which you are seeking negotiated infrastructure charges. This should include specific information about the development.

Demand calculation

Provide information as to the charge you believe your development should be levied.

Justification of reduction

Provide a description of the justification for which you are seeking negotiated infrastructure charges. If further space is required, please attach additional pages.

Required documents

Material change of use application (MCU)

- Stamped approval plans
- Site plan
- Draft architectural plan

Reconfiguration of lot (ROL)

- Stamped approval plans
- Site plan
- Draft subdivisions plan

Cancelled request for negotiated infrastructure charge notice

Cancellation fees may apply and vary depending on the progress of the request. All requests for cancellations must be submitted in writing and emailed to icr@goldcoast.qld.gov.au.

Payment methods

If you are a regular user of Council's service, please consider the use of a monthly customer account. This payment method can save considerable time in processing your application. Business partner accounts will be issued if Council's credit requirements are met. Please contact Council if you would like an application for a credit account to be emailed, faxed or posted. Applications from account customers can be faxed to (07) 5581 6841. Payment of fees can be made with mastercard, visa, eftpos or cheque at any Council Office.