

# Application to propose entry of a place in the Local Heritage Register

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Please refer to [Fact Sheet: Process to enter a place in the Local Heritage Register](#) when completing this form available at [cityofgoldcoast.com.au/heritageregister](http://cityofgoldcoast.com.au/heritageregister)

Please use **BLOCK LETTERS** and complete all details in full

## Privacy statement

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Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you

For more information or advice regarding the Gold Coast local heritage register, please visit

[cityofgoldcoast.com.au/heritageregister](http://cityofgoldcoast.com.au/heritageregister).

Alternatively, you can contact us on 1300 GOLDCOAST (1300 465 326) or 07 5582 8211 and ask to speak to a heritage officer or email us at [heritageregister@goldcoast.qld.gov.au](mailto:heritageregister@goldcoast.qld.gov.au).

## Applicant details

|                                      |                   |  |
|--------------------------------------|-------------------|--|
| Name                                 |                   |  |
| Organisation name<br>(if applicable) |                   |  |
| Postal address                       |                   |  |
| Primary phone                        | Alternative phone |  |
| Email                                |                   |  |

## Place details

|                                  |                        |  |
|----------------------------------|------------------------|--|
| Name of place and/or former name |                        |  |
| Lot number                       | Registered plan number |  |
| Property address                 |                        |  |
| Local Government area/s          |                        |  |
| GPS coordinates (if known)       |                        |  |

## Consultation with the owner of the place

*NB. Anyone may propose a place for entry in the Local Heritage Register. You do not need to be the owner or obtain owner's consent*

|  |                              |                             |
|--|------------------------------|-----------------------------|
| Do you own the place that is the subject of this application?              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If you are not the owner of this place, have you consulted with the owner? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

## Office use only

|                         |                |                 |
|-------------------------|----------------|-----------------|
| Date received           | Fee paid       |                 |
| Received by             | Receipt number |                 |
| Business partner name   | Account number |                 |
| Business partner number | System code    | (if applicable) |

**History of the place****Historical summary**

*Tell us about the place's history. How was it built and by whom? Is it associated with any important events or people?*

**Statement of significance**

*Select which significance criteria listed below apply to the place. For each criterion selected provide a short reasoned argument and attach documentary evidence to explain how the place satisfies the criterion.*

- a) *the place is important in demonstrating the evolution or pattern of Gold Coast's history*
- b) *the place demonstrates rare, uncommon or endangered aspects of Gold Coast's cultural heritage*
- c) *the place has potential to yield information that will contribute to the knowledge and understanding of Gold Coast's history*
- d) *the place is important in demonstrating the principal characteristics of a particular class or classes of cultural places*
- e) *the place is important because of its aesthetic significance*
- f) *the place is important in demonstrating a high degree of creative or technical achievement at a particular period*
- g) *the place has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons*
- h) *the place has a special association with the life or work of a particular person, group or organisation of importance in Gold Coast's history*

**Reference list**

*Please list references used to write the historical summary and statement of significance.*

**List of attachments**

*Please list any additional articles or copies of historical information attached to this application.*

**Description of the place****Written description**

*Describe the place's current physical characteristics, its setting and use.*

**Site plan showing proposed boundary**

*Attach a site plan to this form. Tick to confirm.*

The site plan is drawn or sketched to scale. Where possible the cadastral (lot on plan) boundaries are shown.

### Photographs

|   |             |  |
|---|-------------|--|
| Date and time taken   |             |  |
| Photographer  |             |  |
| Copyright permissions<br><i>Please list any copyright or reproduction conditions that apply to photographs provided</i> |             |  |
| Image / file name   | Description |  |
|   |             |  |
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|   |             |  |

### Fees

There is no fee associated with this form.

### Lodgement

Send one copy of the completed form and attachments to one of the following locations:

**Email:**

[heritageregister@goldcoast.qld.gov.au](mailto:heritageregister@goldcoast.qld.gov.au)

**Post:**

Heritage Unit  
Office of the City Architect  
PO Box 5042 GOLD COAST MC QLD 9726