

# On-site sewerage facility septic tanks and greywater compliance report

Economy, Planning & Environment  
Engineering and Environmental Assessment  
City Development

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Please use **BLOCK LETTERS** and complete all details in full

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| Owner details   |   |                        |             |
|---|---|------------------------|-------------|
| Name  |   |                        |             |
| Postal address  |   |                        |             |
| Primary phone   |   | Alternative phone      |             |
| Facsimile   |   | Email                  |             |
| Property details  |   |                        |             |
| Lot number  |   | Registered plan number |             |
| Property address  |   |                        |             |
| Existing approval number  | <i>(if applicable)</i>  |                        |             |
| Septic details  |   |                        |             |
| Note: If the depth of scum and sludge exceeds 60 per cent of the total tank capacity, then it will need to be pumped out.<br>(Refer to septic diagram.) |   |                        |             |
| Total depth of septic tank, measured from base of tank to top of scum<br><i>(include scum, effluent and sludge)</i>                                     |   |                        | Millimetres |
| Combined depth of scum and sludge <i>(measured using sludge judge)</i>  |   |                        | Millimetres |
| Percentage of scum and sludge   |   |                        | Per cent    |
| Date of last septic pump out <i>(if known)</i>  |   | Date                   |             |
| Does the septic tank require pump out? <i>(greater than 60 per cent of sludge and scum)</i>   |   | Yes                    | No          |
| Is the inlet baffle in place?   |   | Yes                    | No          |
| Is the outlet baffle in place?  |   | Yes                    | No          |
| Are the roof drainage vent openings fitted with mosquito proof cowls?   |   | Yes                    | No          |
| Example for determining the percentage of scum and sludge in your septic tank:  |   |                        |             |
| Total depth of septic tank  | 1200-millimetres  |                        |             |
| Combined depth of scum and sludge   | 800-millimetres   |                        |             |
| Percentage of scum and sludge   | 800-millimetres divided by 1200-millimetres equals 0.66x100 = 66 per cent |                        |             |
| Date of last septic pump out  | 2001  |                        |             |
| As per this example, the septic tank is due to be pumped out.   |   |                        |             |

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| Greywater (sullage) disposal   |                          |     |                          |     |    |
|--|--------------------------|-----|--------------------------|-----|----|
| Are the lids of the greywater tank and grease trap above ground surface?   | <input type="checkbox"/> | N/A | <input type="checkbox"/> | Yes | No |
| Is a greywater pump (with automatic float switch) installed to a 25-millimetre diameter hose with heavy droplet sprinkler head?  | <input type="checkbox"/> | N/A | <input type="checkbox"/> | Yes | No |
| Is the greywater system discharge below ground? (For example, trenches.)   | <input type="checkbox"/> | N/A | <input type="checkbox"/> | Yes | No |
| Does the grease trap and greywater tank pumpwell have a regular cleaning schedule carried out to reduce the emission of offensive odour?<br>If "Yes", please nominate the frequency.<br>(For example, six monthly or annually) | <input type="checkbox"/> | N/A | <input type="checkbox"/> | Yes | No |

| Fees                                       |
|--|
| There is no fee associated with this form. |

| Land application area  |                          |  |                          |     |    |
|--|--------------------------|--|--------------------------|-----|----|
| Are the septic tank and distribution box sealed, aboveground and all inspection openings accessible?   | <input type="checkbox"/> |  | <input type="checkbox"/> | Yes | No |
| Is the distribution box level?   | <input type="checkbox"/> |  | <input type="checkbox"/> | Yes | No |
| Does the land application area, that is evapo-transpiration trenches and greywater spray area meet the requirements of City of Gold Coast's septic system operating conditions?<br>(Refer to the Condition below.) | <input type="checkbox"/> |  | <input type="checkbox"/> | Yes | No |

| General comments and rectifications |  |  |  |  |  |
|-------------------------------------|--|--|--|--|--|
|                                     |  |  |  |  |  |

| On-site sewerage facility registration and authorisation person details    |        |  |
|--|--------|--|
| Tick authorised person box and insert registration or licence number below |        |  |
| On-site sewerage facility registration                                     | Number |  |
| <input type="checkbox"/> Council registered service agent                  |        |  |
| <input type="checkbox"/> Licensed drainer                                  |        |  |
| <input type="checkbox"/> Septic homeowner inspector                        |        |  |

| Declaration  |  |      |  |
|--|--|------|--|
| I declare that:  |  |      |  |
| <ul style="list-style-type: none"> <li>The information provided in this form is complete and correct.</li> </ul> |  |      |  |
| Signature  |  | Date |  |

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**Council septic system operating conditions**

1. It shall be the responsibility of the property owner to ensure that the effluent generated on the property does not cause nuisance, seepage, run-off or drift of spray to adjoining properties and/or watercourses.
2. The effluent shall not be used to irrigate fruit or vegetables.
3. The effluent shall not be connected, or any provision made for connection, to City of Gold Coast's water supply system.
4. The property owner shall be responsible for the operation and maintenance of the on-site sewerage facility in accordance with the *Plumbing and Drainage Act 2018* and *Local Law 15 and 15.1*.
5. The property owner shall be responsible for the operation and maintenance of the on-site sewerage facility in accordance with the *Plumbing and Drainage Act 2018* and *Local Law 15 and 15.1*.
6. The property owner shall carry out, at the property owner's expense, any necessary repairs. The City of Gold Coast may approve alternative designs subject to formal submission.

