

Adjoining owner/s comments in relation to Referral agency assessment

**Planning & Environment
Planning Assessment
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Please use **BLOCK LETTERS** and complete all details in full

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PURPOSE OF FORM

- The purpose of this form is to give due consideration to adjoining owner/s as part of the referral agency assessment process.
- Council will give careful consideration to the application within its statutory limitations, as well as assess the proposal against site conditions and other factors. Adjoining owners comments are intended to assist Council's delegated staff to form a view in deciding an application, they do not constitute directions to Council staff in the decision making process. An objection from an adjoining owner will not necessarily result in a refusal.

ADJOINING OWNER/S DETAILS

I am / We are the adjoining owner/s to the property that is the subject of the proposed works	
Adjoining owner/s name:	
Adjoining owner/s contact no.	
Adjoining property address:	

SUBJECT SITE OF PROPOSED WORKS

Subject site address:	
I/We understand the proposed works to be for the construction of (<i>i.e. carport within the required setback</i>):	

Tick {✓} applicable

I / We have viewed the plans of the proposed works and have no objection to the proposal	
My / Our concern/s regarding the proposal are as follows:	

Attach additional pages as necessary

Declaration

I declare that:	
<ul style="list-style-type: none"> The information provided in this form is complete and correct I have read the privacy notice 	
Signature/s of adjoining property owner/s	Date