

Conflict of Interest Declaration and Confidentiality Agreement

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Collection Notice

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the *Information Privacy Act 2009* (Qld) and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to <http://www.goldcoast.qld.gov.au/privacy-81.html>.

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

Key Information

Contract number:

Contract title:

This declaration is to be used by external parties to the Council of the City of Gold Coast involved in any aspect of Council's procurement activities.

I
of
of

Conflict of Interest Declaration

Do hereby declare that with regard to information supplied to Council:

- Neither myself nor my partner, family relative, friend or business associate has, either directly or indirectly, any interest, actual or perceived, other than as set hereunder, in any business associated with Council's procurement activities. I do not consider that I or any partner or relative will obtain any benefit, gain or advantage by my involvement in Council's procurement activities.
- I warrant that before signing this declaration, I have disclosed on the reverse of this document all the past, current and anticipated interests, actual or perceived, which may conflict, with my impartial involvement in these activities.
- I agree that during Council's procurement activities I shall not engage in any activity or obtain any interest likely to conflict with my impartiality in respect of information supplied. In the event that such an activity or interest arises, I shall immediately disclose it to Chief Procurement Office, Council.

Signature

Date

Confidentiality Agreement

Do hereby undertake that any business related information, data or application systems, code and documentation ('information'), disclosed or provided to me by Council in connection with services performed by me for Council will be subject to the following obligations:

- I will not, without the prior written consent of Council disclose the information to any person;
- I will not use the information for any purpose whatsoever other than that for which it was provided by Council;
- I will, on the written request of Council, return all the information other than that which is, or has been disclosed or provided orally; and
- I will obtain no right of any kind in or to the information upon its receipt except for the purposes for which it is provided.

The foregoing obligations of confidentiality and non-use will apply for a period of 10 years from the date hereof to all the information. Provided that the said obligations will not in any event apply to:

- Information or any part which is in the public domain prior to the date hereof;
- Information or any part which becomes public or available to the general public otherwise than through any act or default of mine; and
- Information in respect of which Council in writing releases me from my obligations under this agreement.

Signature

Date

Possible Conflict of Interest Declaration

I declare that the following are all the past, current and anticipated interests, which may conflict, with my impartial involvement in Council's procurement activities.

(if none write NONE)

Signature

Date