


B6 – Product receipt records

Date	Time	Supplier	Product	Packaging intact	Temp °C	Action	Signature
e.g. 20/07/2010	8.15am	Bob's Butcher	Mince beef	✓	15°C	Rejected	John Smith

-  Perishable items – at or below 5°C
- Frozen items – between minus 15°C and minus 12°C
- Hot items – at or above 60°C

Important information on how to complete this form is available in the *Food Safety Guide* available at cityofgoldcoast.com.au/eatsafe. Details about the Eat Safe Gold Coast food safety rating scheme are also available from this website.