

## Gold Coast local supplier list

Council of the City of Gold Coast  
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- The 100-point identification check must be completed and lodged before the Gold Coast Local Supplier badge can be assigned to the supplier.
- Identification must be current and should include at least one “**Primary document**”.
- The point score of the documents produced must total at least 100 points.
- If a Gold Coast local business cannot produce 100 points due to unusual circumstances, a statutory declaration can be submitted for consideration. See [Statutory Declaration Guide](#) for the template and guidance to complete the Statutory Declaration.

### List of approved documents:

Document type	Document details	Points
<b>Primary documents</b>		
<ul style="list-style-type: none"> <li>• Utility Bills (e.g. Gas, Electricity, Water)</li> <li>• Lease / rent agreement</li> <li>• Current rent receipt from a licensed real estate agent</li> <li>• Bank Statement</li> </ul>	Containing <b>business name</b> and <b>business location</b> in the Gold Coast local government area.	100
<ul style="list-style-type: none"> <li>• Other business bills other than utility (phone/internet/business expenses)</li> <li>• Certificate of Insurance</li> </ul>	Containing <b>business name</b> and Gold Coast <b>business location</b> in the Gold Coast local government area.	80
<ul style="list-style-type: none"> <li>• Utility Bills (e.g. Gas, Electricity, Water)</li> <li>• Other business bills other than utility (phone/internet/business expenses)</li> <li>• Lease / rent agreement</li> </ul>	Containing <b>business location</b> in the Gold Coast local government area only but no business name (e.g. home office).	60
<b>Secondary documents</b>		
<ul style="list-style-type: none"> <li>• Copy of ABN look up; or</li> <li>• Copy of ASIC search</li> </ul>	Containing <b>business location</b> in the Gold Coast local government area.	20
<ul style="list-style-type: none"> <li>• Company website; or</li> <li>• Social Media page</li> </ul>	Containing <b>business location</b> in the Gold Coast local government area.	20
<ul style="list-style-type: none"> <li>• Professional or trade association membership</li> <li>• Local directory membership</li> <li>• Gold Coast Chamber of Commerce membership</li> </ul>	Containing <b>business location</b> in the Gold Coast local government area.	10
<b>Statutory Declaration (If a local Gold Coast business cannot produce 100 points identification)</b>		
<ul style="list-style-type: none"> <li>• Example 1: Shared Space in Gold Coast</li> </ul>	Containing: <ul style="list-style-type: none"> <li>○ Business being undertaken at location</li> <li>○ Number of staff working from the location</li> <li>○ Frequency of business being undertaken at the location</li> </ul>	Balance as required
<ul style="list-style-type: none"> <li>• Example 2: In-kind lease (no formal agreement)</li> </ul>	Containing: <ul style="list-style-type: none"> <li>○ Agreement details</li> <li>○ Business being undertaken at location</li> <li>○ Frequency of business being undertaken at the location</li> </ul>	Balance as required
<ul style="list-style-type: none"> <li>• Other examples</li> </ul>	Provide sufficient information.	Balance as required