

**DETAILS**

Council  Admin

Effective from:	2 March 2021	
Contact officer:	Executive Coordinator Strategic Asset Management, Corporate Asset Management, OCOO	
Next review date:	March 2022	
File reference:	LG343/1045/01/01	
eDRMS	This policy	A18683434
	Value Proposition	A34025571

**OBJECTIVES AND MEASURES**

Objectives	<ul style="list-style-type: none"> <li>Clearly define the roles and responsibilities for the management of Council of the City of Gold Coast (Council) owned or controlled infrastructure and land assets.</li> <li>Assign custodianship of infrastructure and land assets to branch managers.</li> <li>Ensure that asset management roles and responsibilities are understood by the relevant parties.</li> </ul>
Performance Measures	<ul style="list-style-type: none"> <li>The number of asset custodial assignment issues referred each year to an organisational committee and/or CEO for determination</li> <li>Asset management maturity assessment – Asset Management Roles practice area</li> </ul>
Risk assessment	High

**POLICY STATEMENT**

Clear definition of asset management roles and responsibilities and the unambiguous assignment of asset custodianship is crucial to effective management of infrastructure and land assets (under the ownership or control of Council).

This policy:

- details the asset management roles and responsibilities of Asset Custodians and other parties;
- provides the process for assigning custodianship of assets to branch managers (i.e. assign Asset Custodians); and
- records the asset custodianship assignments

The assignment of asset custodianship is the responsibility of the Manager, Corporate Asset Management.

The standards, roles and responsibilities of an asset custodian and related positions are to be in accordance with Attachment 1, as determined by the Manager Corporate Asset Management.

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## OVERRIDING PRINCIPLES

### Process for the Assignment of Asset Custodianship

The following process is to be applied in order to assign custodianship of assets to Asset Custodians. It is a hierarchical approach with Category A being the most straightforward, through to Category D which is the most complex:

- A. All assets of a particular type are assigned to a single Asset Custodian.  
*For example, all cycleways are assigned to a single Asset Custodian, regardless of where they are located.*
- B. Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts  
*For example, all roads that are located outside of defined precincts (listed in Category C) are assigned to a single Asset Custodian.*
- C. All assets within a defined precinct, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.  
*For example, where a Park is defined as a precinct, assets within the precinct (such as roads, carparks, etc.) are assigned a single Asset Custodian. However, an asset such as cycleways, even though a part of the Precinct, has been assigned custodianship under 'Category A' and therefore would be excluded from this category.*
- D. Custodianship is assigned for individual assets on a case-by-case basis.  
*For example, an agreement between Parks & Recreational Services (L&C) and City Assets (T&I) on the assignment of lakes and wetlands is on a case-by-case basis and the agreements are listed under Category D.*

Appendix A records the Asset Custodianship Assignments assigned under Category A.

Appendix B records the Asset Custodianship Assignments assigned under Category B.

Appendix C records the Asset Custodianship Assignments assigned under Category C.

Appendix D records the Asset Custodianship Assignments assigned under Category D.

Appendix E records the Asset Custodianship Assignments for Land.

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## Devolution of Asset Custodian Responsibilities

An Asset Custodian can devolve asset management tasks to other branches (eg. internal service providers) or external parties (eg. consultants, alliance partners, etc). Where tasks have been devolved, a Service Level Agreement (or suitable alternative form of written agreement) is required that states the exact tasks that have been devolved. Asset Custodians are responsible for the development and performance of the agreements.

## SCOPE

This policy applies to land and infrastructure assets owned or controlled by Council.  
The asset classes covered by this policy are:

- Roads, bridges and major culverts
- Flood mitigation and drainage
- Buildings
- Site improvements
- Pathways
- Sewerage infrastructure
- Water supply infrastructure
- Land

*Note: This policy does not include fleet and plant, information communication technology, artworks or library collections, intangible assets, people, intellectual property and financial instruments.*

## DEFINITIONS

The definitions of asset management terms used in this policy are contained in the Asset Management Terms and Definitions (see Supporting Documents).

**Council** – Council of the City of Gold Coast

For the purposes of this policy, the term '*responsibility*' means being accountable to the CEO for performance of a task.

For the purposes of this policy, '*Multi-Use Buildings*' means a Multi-Use facility (eg. building, depot, etc.) that is used to provide multiple services by more than one directorate. For example: a building that contains a library, community centre and Councillor office; a depot used for construction and maintenance, stores, regulatory functions; etc.

## RELATED POLICIES AND DELEGATIONS

Asset Management Policy

Non Current Asset Accounting Policy

Information Management Policy

Information Privacy Policy

## LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

## SUPPORTING DOCUMENTS

Asset Management Advancement Program (AMAP) 2011-12

International Infrastructure Management Manual (2015 Ed.)

### Attachment 1 – Asset Management Standards (Roles and Responsibilities)

#### Appendices A, B, C, D, E – Standards – Asset Custodianship Assignments

Asset Management Framework Structure Overview [\(A22361595\)](#)

Asset Management Policy [\(A24308367\)](#)

Asset Management Strategy (Infrastructure and Land) 2010-2015) [\(A22491838\)](#)

Municipal Infrastructure Delivery Governance Framework [\(A23197995\)](#)

Asset Management Terms and Definitions [\(A24872979\)](#)

## RESPONSIBILITIES

Sponsor	Chief Operating Officer
Business Owner	Manager, Corporate Asset Management

## VERSION CONTROL

Document	Date	Approved	Amendment
A18683434 v12	03/02/21	COO A64802637 A64852230	Minor corrections/updates
22943271 v10	09/07/19	COO #73935962	Minor amendments – including Organisational structure changes, amending existing assignments and allocating new assignments.
22943271 v9	31/03/17	COO #61686382	Minor amendments – review dates
22943271 v8	08/03/16	COO #53933343	Minor amendments – including renaming of Engineering Services to City Infrastructure Directorate
22943271 v7	02/03/15	COO #48183662	Minor amendments – including wording, examples, sponsor now COO, deletion of register as an attachment
22943271 v6	17/7/14		Minor amendments – including structural changes from PE to ES
22943271 v5	19/12/13	COO #42725665	Minor amendments – including revised maintenance role descriptions
22943271 v4	16/09/13	IMGC 130214.002 CEO #41646058	Major amendments – including change of title from <i>Infrastructure Asset Custodianship Policy</i> to <i>Asset Custodianship Policy (Infrastructure and Land)</i>
22943271 v3	23/06/08	CGC 080604.07	Amended Infrastructure Asset Custodianship Policy
22943271 v2	22/10/03	CGC031022.007	Approved Infrastructure Asset Custodians – Roles and Responsibilities

**ROLE: Asset Custodian**

Is responsible for ensuring that assets under their custodianship are managed.

**Asset Management Responsibilities:**

**Asset Lifecycle Management (including Infrastructure Delivery):**

- Monitor infrastructure delivery undertaken by service providers, including concept planning, detailed design, construction and actual expenditure
- Accept assets from internal delivery and external contract works
- Develop and approve Maintenance Specifications that define maintenance activities, frequency/intervention point and response times; and/or review and approve Maintenance Specifications developed by service provider
- Specify renewal intervention levels
- Develop and annually update 10 Year Renewal and New & Upgrade Plans and implement via the Capital Works Program
- Develop technical levels of service based on renewal intervention levels, Maintenance Specifications and drivers for new/upgrade
- Develop, update and implement long-term Asset Management Plans (10 year minimum) that include renewal funding requirements and an assessment of asset risks.
- Monitor asset condition (including defects) and performance
- Monitor and control asset risks, including development and implementation of asset risk management strategies
- Undertake asset renewal and new and upgrade activities, including performing all Asset Custodian responsibilities set out in the Municipal Infrastructure Delivery Governance Framework
- Undertake operations (cleaning, security, etc) and maintenance activities; and/or monitor performance of operations and maintenance activities undertaken by service providers
- Prepare and supervise contracts, leases and other agreements
- Asset emergency response
- Provide technical input to Land Development Guidelines and Local Government Infrastructure Plan
- Comply with the Commonwealth Disability Discrimination Act 1992 and Equitable Access Policy for all assets, and develop plans to achieve compliance over time for existing assets, and management plans for existing assets where compliance is not achievable
- Comply with the Corporate Security Policy for assets under their custodianship
- Assess the vulnerability of assets to anticipated climate change impacts and develop mitigations to reduce vulnerability
- Comply with all relevant local, state and federal heritage legislation and standards.

**ROLE: Asset Custodian**

Is responsible for ensuring that assets under their custodianship are managed.

**Asset Management Responsibilities:**

- Conserve the heritage values of the assets under custodianship and assess the impacts of asset management practices on heritage values.
- Administer the terms and conditions of leases for buildings and facilities under their custodianship that are leased to other parties

**Asset Information Management**

- An Asset Custodian is the Information Asset Custodian (as defined by the *Information Management and Information Privacy Policy*) for information associated with assets under their custody. In addition to responsibilities of an Information Asset Custodian defined in the *Information Management and Information Privacy Policy*, An Asset Custodian is responsible for:
  - Nominating the Asset Custodian Data Representative/s to manage asset data on their behalf
  - Where asset data management tasks have been devolved to a service provider (i.e. not located within the Asset Custodian's direct line of authority), develop a Service Level Agreement (or suitable alternative form of written agreement) that reflects the exact tasks that have been devolved
  - The performance of the nominated Asset Custodian Data Representative/s in undertaking asset data management tasks (as defined in the following section) on their behalf, including ensuring that Asset Data Standards are adhered to; that asset data management tasks are completed in a timely manner; and that Asset Custodian Data Representatives are appropriately skilled
- Undertake and certify:
  - Asset valuations
  - Annual unit rate and cost indices reviews
  - Annual asset useful and remaining life reviews
  - Asset impairment reviews
  - Provision of capital works information for WIP processing
  - Annual audit representation letters for the above

**Accountability and Direction**

- Comply with the asset management principles stated in Council's Asset Management Policy
- Implement the assigned components of the Asset Management Strategy with agreed resources and review the performance of those strategy elements
- Develop operational policies and procedures
- Collaborate with other Councils and industry bodies in relation to levels of service, technical and operational matters

Attachment 1 – Asset Management Standards (Roles and Responsibilities)

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**ROLE: Asset Custodian Data Representative (ACDR)**

Oversees the management of asset component data on behalf of the Infrastructure Asset Custodian

**Asset Management Responsibilities:**

**Asset Information Management**

- Ensure compliance with the Corporate Asset Data Standard and the Spatial Data Standard
- Ensure compliance with asset data management processes and controls
- Ensure asset data is created, updated and disposed within required timeframes
- Check as-constructed data submissions meet the Corporate As Constructed Data requirements and accept the as-constructed data as part of asset handover, for internal delivery and external contract works
- Monitor the performance of asset data management staff in undertaking asset data management tasks, for example ensure that the required tasks have been completed when asset data is created, updated or disposed in the asset register/s
- Ensure that asset data management staff are appropriately skilled
- Identify asset data integrity issues and in consultation with Corporate Asset Management prioritise and undertake asset data improvements
- Resolve asset data integrity issues identified by other parties
- Identify where field capture of asset data is required and develop programs of work for field data capture
- Produce asset data reports and extract asset data
- Develop and implement asset data procedures/work instructions

In addition to the above responsibilities, the Asset Custodian Data Representative will undertake the creation, updating and disposal of asset data in the asset register/s.

Attachment 1 – Asset Management Standards (Roles and Responsibilities)

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**ROLE: Service Owner**

Is responsible for managing the provision of services.

**Asset Management Responsibilities:**

**Service Management**

- Provide the Executive Leadership Team and Council with service level options for asset based services that consider whole-of-life costs and infrastructure risks
- Deliver asset based services to agreed levels of service, risk and cost standards
- Review and monitor legislation related to levels of service, technical and operational matters
- Undertake community education and consultation in relation to levels of service, technical and operational matters
- Prepare Service Financial Forecasts and submit Annual Budgets that are underpinned by Asset Management Plans and whole-of-life costs
- Creation and performance management of Service Level Agreements with parties delivering critical components of their service

**ROLE: Delivery Entity**

Is responsible for the delivery of capital works projects.

**Asset Management Responsibilities:**

**Asset Lifecycle Management (including Infrastructure Delivery):**

- Undertake Project Manager role and associated responsibilities
- Ensure As Constructed Information that is compliant with Council's As Constructed Data Standard, and any other data requirements as specified in the Asset Custodian's project brief, is provided to the Asset Custodian at the time of Practical Completion



Attachment 1 – Asset Management Standards (Roles and Responsibilities)

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**ROLE: Maintenance Provider**

Is responsible for undertaking maintenance tasks.

**Asset Management Responsibilities:**

**Asset Lifecycle Management**

- Undertake operations devolved by agreement
- Undertake maintenance tasks devolved by asset custodians
- Provide maintenance tasks performance and cost reporting to asset custodians as defined in the Service Level Agreement or suitable alternative form of written agreement
- Provide cost estimates for Maintenance Specifications to asset custodians
- Develop and implement Maintenance Schedules based on Maintenance Specifications
- As required, undertake detailed operations and maintenance planning (allocation of tasks to work centres, plant and materials/services) based on Maintenance Specifications
- Consult with asset custodians when scheduling works that require the asset to be taken out of service or impact the operation/use of the asset, as defined in the Service Level Agreement or suitable alternative form of written agreement

**Asset Information Management**

- Capture and record asset maintenance data in a timely manner

**ROLE: Corporate Asset Management (Office of the COO)**

Is responsible for asset management governance

**Asset Management Responsibilities:**

**Service Management**

- Compile the Total Asset Management Plan
- Coordinate Council adoption of the Total Asset Management Plan/Asset Management Plans
- Undertake community education and consultation in relation to infrastructure sustainability
- Complete the Financial Sustainability Return (Asset Management component) to the State Government

**Asset Lifecycle Management**

- Coordinate the development and updating of Asset Management Plans, including developing guidelines and templates and providing guidance and support
- Coordinate submission of capital works proposals
- Develop guidelines and templates for condition assessment programs
- Develop guidelines and templates for infrastructure risk management, including risk profiles and asset criticality

Attachment 1 – Asset Management Standards (Roles and Responsibilities)

**ROLE: Corporate Asset Management (Office of the COO)**

Is responsible for asset management governance

**Asset Management Responsibilities:**

- Develop guidelines and templates for maintenance specifications
- Develop guidelines and templates for Technical Levels of Service
- Review and update technical content for cost indices, asset condition, asset lives, unit rate and data integrity revaluation guidelines & templates.
- Investigate the unit rate and useful life development approach of other organisations.
- Provide technical input and guidance to Asset Custodians in the development of unit rates and useful lives and the prioritisation of asset data improvements relating to revaluations
- Perform technical peer review of the following as part of infrastructure revaluations:
  - Condition assessment plans/programs
  - Unit Rates Schedules, Inputs and Reports
  - Cost Indices Reports
  - Data Integrity / Confidence Rating Check (asset component data only)

**Asset Information Management**

- Develop and update the overarching Asset Data Framework that includes:
  - Asset Data Standards, including asset hierarchies, asset type classifications, etc
  - Determine asset register processes (as ERP Business Domain Owner for Asset Register Data Management)
  - Defining asset data roles and responsibilities
- Develop and coordinate implementation of asset handover processes
- Approve all changes to the City's Asset Data Standards
- Undertake the following approval / endorsement roles relating to the Enterprise Asset Register (and other systems that manage master asset register data):
  - Approve all create/update system access requests
  - Final endorser of (in consultation with key stakeholders) all system changes
  - Final endorser of (in consultation with key stakeholders) the future direction of systems for the management of master asset register data (streamlining existing solutions, selection and implementation of new solutions, decommissioning of existing platforms, etc.)
  - Approve (in consultation with key stakeholders) business processes and business rules
  - Ensure effective controls are in place and monitored
- Final endorser of the selection and implementation of:
  - Asset Data, Condition and Performance field capture solutions (including any 'content creator' GIS activities relating to these).
  - Infrastructure renewals planning tools
  - Infrastructure risk management tools
  - Solutions for storage and extracting/viewing/reporting of information related to assets

**ROLE: Corporate Asset Management (Office of the COO)**

Is responsible for asset management governance

**Asset Management Responsibilities:**

- Responsibilities as they relate to the *Business Domain Owner* and *Business Process Owner* roles for:
  - Manage asset register data, including asset data field capture
  - Perform asset lifecycle planning
  - Monitor asset condition & risk
  - Manage asset risk

Note: Corporate Asset Management has the following responsibilities which are overarching to Information Asset Custodians (refer Information Management and Information Privacy Policy). These responsibilities are undertaken in consultation with Information Asset Custodians:

- Assignment of infrastructure asset custodianship, which subsequently assigns information asset custodianship for infrastructure assets (including defining requirements if asset data management tasks are devolved to another party)
- Approval of all changes to the City's Asset Data Standards
- Approval of system access requests to create/update master asset register data
- Final endorsement of where asset information will be stored and managed

**Accountability and Direction**

- Develop and update the Asset Management Framework, ensuring integration with the Corporate Governance Framework
- Develop and update the Asset Management Policy (including asset management principles) and the Asset Management Improvement Plan for consideration by the Executive Leadership Team and Council
- Comply with the asset management principles stated in Council's Asset Management Policy
- Coordinate the Asset Management Improvement Program
- Implement the assigned components of the Asset Management Improvement Plan with agreed resources and review the performance of those strategy elements
- Review and monitor legislation related to asset management planning and policy matters
- Collaborate with other Councils and industry bodies in relation to strategic asset management matters
- Develop and update the Asset Custodianship Policy, including defining Infrastructure asset custodianship roles and responsibilities
- Coordinate the infrastructure management governance functions of the Infrastructure Steering Committee

Attachment 1 – Asset Management Standards (Roles and Responsibilities)

**ROLE: Corporate Finance (Office of the COO)**

Is responsible for long-term financial planning, asset accounting and external audit compliance.

**Asset Management Responsibilities:**

**Service Management**

- Coordinate the collation of the Service Financial Forecasts
- Develop and update the Long-term Financial Plan
- Ensure budget processes and procedures capture whole-of-life costs

**Asset Information Management**

- Develop, update and coordinate implementation of the Non-Current Asset Accounting Policy
- Develop and update guidelines and templates for asset revaluations
- Develop and update processes and procedures for WIP processing, accounting for contributed assets, asset disposals and asset impairment
- Perform end-of-financial year WIP materiality assessments
- Maintain the Financial Asset Register and the financial asset flag and financial asset number in the asset component register

**Accountability and Direction**

- Review and monitor legislation and accounting standards related to asset accounting/asset financial reporting
- Maintain a five year schedule for asset revaluations
- Develop annual due dates for asset financial reporting
- Develop and update the WIP targeting methodology and develop targets for WIP processing
- Coordinate asset revaluations, WIP processing, accounting for contributed assets, asset disposals and asset impairment
- Report on status of asset financial reporting against annual due dates and targets for WIP processing
- Report on non-compliance of asset custodians with the Non-Current Asset Accounting Policy and asset financial reporting guidelines and templates and processes and procedures
- Identify asset financial reporting external audit exposures and coordinate implementation of mitigating actions
- Act as the interface between external audit and asset custodians (where required), in particular for interim and final audits
- Coordinate the collation of management responses to external audit on asset financial reporting issues

Attachment 1 – Asset Management Standards (Roles and Responsibilities)

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**ROLE: Corporate Finance (Office of the COO)**

Is responsible for long-term financial planning, asset accounting and external audit compliance.

**Asset Management Responsibilities:**

- Coordinate Management Representation Letters related to asset financial reporting.

Note: Asset Financial Reporting includes:

- Asset revaluations
- Work-in-Progress (asset capitalisation)
- Accounting for contributed assets
- Asset disposals
- Asset impairment

**ROLE: Corporate Planning and Performance (Office of the COO)**

Is responsible for supporting the implementation and strategic development of the Infrastructure Portfolio

**Asset Management Responsibilities:**

**Asset Lifecycle Management (including Infrastructure Delivery):**

- Undertake Corporate Planning and Performance responsibilities set out in the Municipal Infrastructure Delivery Governance Framework
- Coordinate achievability reviews with delivery entities

**Accountability and Direction**

- Coordinate the Integrated Planning process
- Coordinate infrastructure delivery governance functions of the Infrastructure Steering Committee

**ROLE: Manager Property Services (Organisational Services)**

Is responsible for ensuring a whole-of-Council approach to property and facilities management.

**Asset Management Responsibilities:**

**Service Management**

- Perform Property Portfolio Management, in particular
  - Coordinate consultative planning for buildings and land (freehold, leasehold and reserves under control of Council) in order to produce a five year plan for buildings and land
  - Formalising plans and policies to ensure strategic planning outcomes are achieved

**Asset Lifecycle Management**

- Whole-of-Council Facilities Management, in particular
  - Asbestos management (i.e. compliance arrangements)
  - Fire management and security
  - Energy management for non W&W assets
  - Providing guidance for management arrangements for multi-use facilities
  - Providing guidance and support to asset custodians on techniques for improved facilities management
- Property Transactional Management, in particular
  - Acquisitions (including compulsory acquisitions).
  - Disposals / sales.
  - Preparation and negotiation of leases.
  - Manage occupancy rights (for example, leases, licences etc.) of leases for Council buildings that are leased to other parties

**Asset Information Management**

- On behalf of asset custodians, coordinate building valuations for external financial reporting and insurance

**Accountability and Direction**

- Coordinate the implementation of property management improvements

Attachment 1 – Asset Management Standards (Roles and Responsibilities)

**ROLE: City Development (Economy, Planning and Environment)**  
Is responsible for assessment of contributed assets

**Asset Management Responsibilities:**

**Asset Lifecycle Management**

- Enforce compliance with development approval conditions as specified by Asset Custodians
- Enforce compliance with the Land Development Guidelines. Accept developer contributed assets on behalf of the asset custodians

**Asset Information Management**

- Provide as-constructed information and other data (maintenance plans, operations manuals as required by the Conditions of Development Approval) for contributed assets to asset custodians

**ROLE: City Planning (Economy, Planning and Environment)**  
Is responsible for planning projections, Priority Infrastructure Plan and land-use planning

**Asset Management Responsibilities:**

**Service Management**

- Develop and update corporate planning projections for population growth and demographics
- Provide data on anticipated climate change impacts

**Asset Lifecycle Management**

- Coordinate the development and Implementation of the Local Government Infrastructure Plan (LGIP)
- Management of the content of the Land Development Guidelines
- Provide technical support to Asset Custodians when assessing vulnerability of assets to climate change impacts assessments
- Provide technical support to Asset Custodians when assessing and managing heritage values of assets

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix A – Standards – Asset Custodianship Assigned by Category A

<b>CATEGORY A</b> <i>All assets of a particular type are assigned to a single Asset Custodian.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Animal Agility Equipment	Dog agility equipment, enclosures and associated equipment	Drinking fountains	Manager Health Regulatory & Lifeguard Services (L&C)	Animal Management	Manager Health Regulatory & Lifeguard Services (L&C)	
Beaches and Foreshores	Foreshore protection and structures supporting the amenity of a beach, eg.: - dune fencing - groynes - seawalls - artificial reef - beach and foreshore showers - beach access structures - vehicle access - tidal swimming enclosures	<ul style="list-style-type: none"> <li>Shade structures on foreshore</li> <li>Tables / seats on foreshore</li> </ul>	Manager City Assets (T&I)	Beaches and Waterways	Manager City Assets (T&I)	
Bins – Bus shelter structures and inserts	All bins that service a bus shelter	All other bins	Manager City Assets (T&I)	Waste Collection	Director Water & Waste (W&W)	



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Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Bins – Domestic & Commercial Bins	Domestic wheelie bins, commercial bins/skip bins	Public bins/bin structures in bus shelters, parks and urban precincts  RORO bins	Director Water & Waste (W&W)	Waste Collection	Manager Business Performance (W&W)	
Boating facilities	Boat ramps, boat ramp car parking, jetties, pontoons, fish cleaning stations in or on beach, waterway, canal.	Coomera River Causeway Park boat ramp	Manager City Assets (T&I)	Beaches and Waterways	Manager City Assets (T&I)	
Public Transport Shelters	Bus Shelters, Bus stop seats, signage, prepared surfaces, taxi rank shelters	Bus shelter bin structures and inserts  Light Rail Stations	Manager City Assets (T&I)	Transport Improvement	Manager Transport and Traffic (T&I)	
Canals	all canal infrastructure		Manager City Assets (T&I)	Beaches and Waterways	Manager City Assets (T&I)	
CCTV Safety Camera Network and associated infrastructure	Cameras across four CBD areas and across multiple sites at parks and skate parks	CCTV Traffic Management  CCTV for Council Facilities	Manager Safe & Liveable Communities (L&C)	Public Safety	Manager Safe & Liveable Communities (L&C)	

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Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
CCTV Traffic Management and associated infrastructure	ITS System	CCTV Safety Camera Network and associated equipment  CCTV for Council Facilities	Manager City Assets (T&I)	Traffic Management and Safety	Manager Transport & Traffic (T&I)	
Christmas Decorations			Manager City Assets (T&I)	Marketing & Promotions	Executive Coordinator Corporate Communication (OCCO)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix A – Standards – Asset Custodianship Assigned by Category A

<b>CATEGORY A</b> <i>All assets of a particular type are assigned to a single Asset Custodian.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Pathway and Path Structures (Cycleway and Dual-Use)	<p>Dedicated cycleways and dual use pathways on road cycleways. (Oceanway and Broadwaterway). Includes dedicated lighting infrastructure and signage for cycleways and dual-use pathways</p> <p>Includes any boardwalks, causeways, footbridges, stairs, ramps connected to the cycleway or dual use pathway</p>		Manager City Assets (T&I)	Transport Improvement	Manager Transport and Traffic (T&I)	A dual-use pathway or cycleway is where the asset is signed and lined as such.
Detention Basins			Manager City Assets (T&I)	Flooding & Drainage	Manager City Assets (T&I)	
Dog Bag Dispenser			Manager Health Regulatory & Lifeguard Services (L&C)	Animal Management	Manager Health Regulatory & Lifeguard Services (L&C)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix A – Standards – Asset Custodianship Assigned by Category A

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<b>Asset Type</b>	<b>Examples</b>	<b>Assets Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business rule</b>
Dual use collection stations	Mini Waste Recycling Centres used for collection of recycling materials		Manager Waste & Resources Management (L&C)	Waste Collection	Manager Waste & Resources Management (L&C)	
Fire-fighting tanks			Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Fire Management	All fire control lines, fire trails, retaining walls on fire trails		Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Flood Monitoring Stations	radio and repeater stations, base stations, two-way telemetry structures for floodwater		Manager City Assets (T&I)	Flooding & Drainage	Manager City Assets (T&I)	
Heritage Walk and Oceanway plaques and memorials	Memorials and dedication plaques that form part of a Heritage Walk or Oceanway		Manager City Assets (T&I)	Streetscape	Manager City Planning (EP&E)	
Lifeguard Towers			Manager Strategy, Risk & Performance (L&C)	Lifeguard Service	Manager Health Regulatory & Lifeguard Services (L&C)	
Navigation Lock			Manager City Assets (T&I)	Beaches and Waterways	Manager City Assets (T&I)	

# Asset Custodianship Policy (Infrastructure and Land)

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Paid Parking Device	Parking meters		Manager City Assets (T&I)	Transport Improvement	Manager Transport and Traffic (T&I)	
Regulatory Signage – Animal Management	Animal Management Regulatory Signage in Parks and Reserves		Manager Health Regulatory & Lifeguard Services (L&C)	Animal Management	Manager Health Regulatory & Lifeguard Services (L&C)	
Regulatory Signage – Lifeguard Services			Manager Strategy, Risk & Performance (L&C)	Lifeguard Service	Manager Health Regulatory & Lifeguard Services (L&C)	
Regulatory Signage – Regulated Parking	2 hour pay and display signage		Manager City Assets (T&I)	Transport Improvement	Manager Transport and Traffic (T&I)	Asset Custodians consult with Manager Health, Regulatory and Lifeguard Services when erecting a regulatory sign
Revetment Walls	all revetment walls		Manager City Assets (T&I)	Beaches and Waterways	Manager City Assets (T&I)	
Retaining walls that support transport or stormwater infrastructure	Walls that support a road, walls that surround a WSUD		Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix A – Standards – Asset Custodianship Assigned by Category A

<b>CATEGORY A</b> <i>All assets of a particular type are assigned to a single Asset Custodian.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
RORO Bins (Roll On Roll Off)	Transfer bins		Director Water & Waste (W&W)	Waste Collection	Manager Business Performance (W&W)	
Scour Protection	Scour protection on a Park river bank  Scour protection protecting a retaining wall		Manager City Assets (T&I)	Flooding & Draining	Manager City Assets (T&I)	
Stormwater Quality Improvement Devices (SQIDs)	Gross Pollutant Traps (GPTs), Swales, Bioretention basins, storage tanks	Ornamental Lakes	Manager City Assets (T&I)	Flooding & Drainage	Manager City Assets (T&I)	
Suburb / street signs	all suburb signs, inclusive of GCCC's 2009 Signage Masterplan designed signs		Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	
Traffic Signals			Manager City Assets (T&I)	Traffic Management & Safety	Manager Transport and Traffic (T&I)	
Waste Leachate systems			Director Water & Waste (W&W)	Waste Disposal	Manager Business Performance (W&W)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix A – Standards – Asset Custodianship Assigned by Category A

<b>CATEGORY A</b> <i>All assets of a particular type are assigned to a single Asset Custodian.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Weirs			Manager City Assets (T&I)	Flooding & Drainage	Manager City Assets (T&I)	
WSUD Areas	Sediment basins, bio-retention basins, including vehicle accesses and gates.	Lakes and wetlands	Manager City Assets (T&I)	Flooding & Draining	Manager City Assets (T&I)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b> <i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Banner Poles		Banner Poles located within precincts	Manager City Assets (T&I)	Streetscape	Manager City Development (EP&E)	
Barrier Continuous (bollard run, fencing, gates, barriers)	Barrier continuous assets associated with: roads/traffic assets, stormwater assets, networked footpaths and dual use cycleways	Barrier continuous assets within a precinct or form a boundary to the precinct  Assets purpose built for services not relating to the road network (eg. other Authority's services, W&W services)	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	
Barrier Point (single bollard, locking posts, barriers)	Barrier points assets associated with: roads/traffic assets, stormwater assets, networked footpaths and dual use cycleways	Barrier points within a precinct or form a boundary to the precinct  Assets purpose built for services not relating to the transport network (Other Authority's services, W&W services etc.)	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	



# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b>						
<i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
<b>Asset Type</b>	<b>Examples</b>	<b>Assets Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business rule</b>
Bicycle Fitting	Bike Racks	Bicycle Fittings within a precinct	Manager City Assets (T&I)	Transport Improvement	Manager Transport and Traffic (T&I)	
BBQs		BBQs within Tourist Park precincts and Urban precincts	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Bridges and Major Culverts	Road bridges, major culverts	Assets within precincts that do not form part of a transport network.  Assets outside of precincts that do not form part of the transport network (eg. Access to Precincts, Other Authority's services, W&W services etc)	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	
Broad Vegetation Area		Broad Vegetation Areas within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Drinking Fountains		Drinking Fountains within a precinct.	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b>						
<i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
<b>Asset Type</b>	<b>Examples</b>	<b>Assets Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business rule</b>
Entry statements	Property/estate entry statements	Entry statements relating to a precinct	Manager City Assets (T&I)	Streetscape	Manager City Development (EP&E)	
Fitness Equipment		Fitness Equipment within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Flag Pole		Flag Poles within a precinct	Manager City Assets (T&I)	Streetscape	Manager City Development (EP&E)	
Pathways and path structures	Footpaths, boardwalks, causeways, footbridges, stairs, ramps	<p>Assets within precincts that do not form part of a cycleway or dual-use pathway.</p> <p>Assets that solely provide access to a precinct or another Authority's infrastructure asset</p> <p>Pathways and Path Structures (Hope Island Canal)</p> <p>Pathway and Path Structures</p>	Manager City Assets(T&I)	Road Network	Manager City Assets (T&I)	Custodianship of footpaths in precincts shall extend beyond the precinct boundary until the footpaths intersect an asset that is assigned to Transport & Infrastructure or the footpath ends.

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b> <i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
		(Cycleway and dual-Use)				
Signs – Information and Tourist directional	Orientation Pillars, Information boards	Information and Tourist directional signage within a precinct	Manager City Assets (T&I)	Traffic Management & Safety	Manager Transport and Traffic (T&I)	
Irrigation System	All irrigation system fittings, taps and tanks	Irrigation systems within precincts	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Landscape Area		Landscaped areas within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Lighting	Lighting dedicated to a road reserve	Lighting within a precinct  Dedicated lighting infrastructure for cycleways and dual-use pathways	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b>						
<i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
<b>Asset Type</b>	<b>Examples</b>	<b>Assets Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business rule</b>
Local Area Traffic Management	Whoa boys, traffic calming devices, (eg. speed humps), traffic lights	Assets within precincts that do not form part of a transport network  Assets outside of precincts that do not form part of the transport network (eg. access to Precincts, Other Authority's services, W&W services etc.)	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	
On-Street Car Parking		Assets within precincts that do not form part of a transport network.  Parking meters	Manager City Assets (T&I)	Parking Facilities & Regulation	Manager Health, Regulatory & Lifeguard Services	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b> <i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Stormwater Pipes, Pits, End Structures and Fittings		Assets within precincts that do not form part of a flood mitigation and drainage network	Manager City Assets (T&I)	Flooding & Drainage	Manager City Assets (T&I)	Custodianship of pipes, pits, end structures and fittings in precincts shall extend beyond the precinct boundary until the asset intersects with an asset that is assigned to Transport & Infrastructure, or the asset ends.
Planter Box		Planter boxes within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Play Equipment	playgrounds	Play equipment within all precincts, except for urban precincts	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Playing Surface		Playing surfaces within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Public Amenities	Toilets and septic tanks	Public amenity assets within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b>						
<i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
<b>Asset Type</b>	<b>Examples</b>	<b>Assets Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business rule</b>
Public art, plaques, memorials and water features	War memorials dedication plaques sculptures water features public art	Public art, plaques and memorials located within a precinct  Plaques and memorials that form part of a Heritage walk or Oceanway	Manager City Assets (T&I)	Streetscape	Manager City Development (EP&E)	
Retaining Wall		Retaining walls within a precinct.  Retaining walls on fire trails	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	
Road and traffic management signage	traffic control signage	Assets within precincts that do not form part of a road network (eg wayfinding signage, regulatory signage)	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b> <i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Crash Barriers		<p>Assets within precincts that do not form part of a transport network.</p> <p>Assets outside of precincts that do not form part of the transport network (eg. access to Precincts, Other Authority's services, W&amp;W services etc.)</p>	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	
Road Islands		<p>Assets within precincts that do not form part of a transport network.</p> <p>Assets outside of precincts that do not form part of the transport network (eg. access to Precincts, Other Authority's services, W&amp;W services etc.)</p>	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b>						
<i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
<b>Asset Type</b>	<b>Examples</b>	<b>Assets Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business rule</b>
Scoreboard		Scoreboards within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Sealed and Unsealed Roads	surface pavement, subgrade, kerb and channel, sub-soil drains, flush points, pram ramps, road islands, medians	Assets within precincts that do not form part of a transport network.  Assets outside of precincts that do not form part of the transport network (eg. access to Precincts, Other Authority's services, W&W services etc.)	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	
Seat	Bench seats	Seats within a bus shelter or bus stop.  Seats within a precinct.	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Shelter	Shade structures, Picnic Shelters	Bus Shelters  Shelters within a precinct.	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	



## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b>						
<i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
<b>Asset Type</b>	<b>Examples</b>	<b>Assets Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business rule</b>
Softfall		Softfall within all precincts, except for Urban Precincts	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Spectator Seating		Spectator seating within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Sports Equipment		Sports equipment within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Street lights – Rate 3	Rate 3 lighting in road reserves, Cycleways and Dual-Use Pathways	Rate 3 lighting in precincts	Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	
Surface Drains		Assets within precincts that do not form part of a flood mitigation and drainage network	Manager City Assets (T&I)	Flooding & Drainage	Manager City Assets (T&I)	Custodianship of surface drains in precincts shall extend beyond the precinct boundary until the drain intersects with an asset that is assigned to Transport & Infrastructure, or the drain ends.
Table	Picnic tables	Tables within a precinct	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b> <i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Taps	beach showers, fish cleaning stations	<p>Taps within a precinct.</p> <p>Taps dedicated to beach showers, fish cleaning stations located within a precinct</p>	Manager City (T&I)	Beaches and Waterways	Manager City Assets(T&I)	
Trees and landscaping	Roundabout and median strip landscaping, garden beds, all trees including historical/significant trees, mowing and weed control on road verges	<p>Nature strips and plain turf.</p> <p>Trees and landscaping within a precinct</p> <p>Trees in waterways</p>	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Water supply assets	Water supply pipes, valves, hydrants, meters, fittings and maintenance holes. Filling stations and standpipes, pump stations, treatment plants, reservoirs, control systems, ancillary equipment	Water supply assets within a precinct	Director Water & Waste (W&W)	Drinking Water	Manager Business Performance (W&W)	

## Appendix B – Standards – Asset Custodianship Assigned by Category B

<b>CATEGORY B</b> <i>Assets of a particular type are assigned to a single Asset Custodian, with the exception of those within defined precincts.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Sewerage assets	Sewer pressure & non-pressure pipes, maintenance holes, valves, fittings, connections, meters, pump stations, treatment plants, reservoirs, control systems, ancillary equipment	<p>Sewer asset types that are located upstream of the sewer house connection branch junction</p> <p>Sewer asset types that service a Precinct which do not form part of the sewerage network (eg. South Stradbroke Island).</p>	Director Water & Waste (W&W)	Sewerage	Manager Business Performance (W&W)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b>							
<i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
<b>Precinct Type</b>	<b>List of Precincts</b>	<b>Uses</b>	<b>Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business Rule</b>
Abandoned Vehicle Compounds	Pimpama Abandoned Vehicle Compound			Manager Health Regulatory & Lifeguard Services (L&C)	Local Law Enforcement	Manager Health Regulatory & Lifeguard Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Animal Management	All animal management facilities			Manager Health Regulatory & Lifeguard Services (L&C)	Animal Management	Manager Health Regulatory & Lifeguard Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Aquatic Centres	Helensvale Miami Mudgeeraba Nerang Palm Beach Southport Woongoolba Upper Coomera			Manager Community Venues & Services (L&C)	Major Sporting and Aquatic Centres	Manager Community Venues & Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Ashmore Bicycle Safety Centre				Manager City Assets (T&I)	Transport Improvement	Manager Transport and Traffic (T&I)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Cemeteries	All Council controlled cemeteries			Manager Community Venues & Services (L&C)	Cemeteries	Manager Community Venues & Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Community Centres	<ul style="list-style-type: none"> <li>• Albert Waterways</li> <li>• Banksia Park Hall</li> <li>• Bert Swift</li> <li>• Burleigh Waters</li> <li>• Carrara</li> <li>• Coomera</li> <li>• Neighbourhood Centre</li> <li>• Elanora</li> <li>• Helensvale</li> <li>• Jacobs Well</li> </ul>		Nerang Bicentennial Centre Burleigh Heads/ Fradgley Hall	Manager Safe and Liveable Communities (L&C)	Community Centres	Manager Safe and Liveable Communities (L&C)	All assets within a Precinct boundary (with the exception of Assets assigned as Category A and Category D) are to be assigned to a single asset custodian

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
	<ul style="list-style-type: none"> <li>• Kirra Hill</li> <li>• Labrador Youth Centre</li> <li>• Marj Shipman</li> <li>• Mermaid Beach</li> <li>• Nerang</li> <li>• Ormeau Community Hub</li> <li>• Oxenford Community Youth Centre</li> <li>• Paradise Point</li> <li>• Parkwood / Arundel</li> <li>• Pimpama</li> <li>• Robina</li> <li>• Runaway Bay</li> <li>• Silver Bridle</li> <li>• Southport</li> <li>• Springbrook</li> <li>• Studio Village</li> <li>• Tallebudgera Valley Community Centre</li> <li>• Thrower House</li> <li>• Tugun Community Centre</li> </ul>						

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
	<ul style="list-style-type: none"> <li>• Upper Coomera Neighbourhood House</li> <li>• Varsity Lakes Community Centre</li> <li>• Woongoolba Hall</li> <li>• Hope Island Market Stall</li> <li>• Cascade Gardens Community Room</li> </ul>						
Corporate Buildings	<ul style="list-style-type: none"> <li>• Council Chambers</li> <li>• Southport Administration Centre</li> <li>• Nerang Administration Centre</li> <li>• Nerang Bicentennial Centre</li> <li>• Waterside East building</li> <li>• Waterside West building</li> <li>• Karp Court building</li> </ul>		Burleigh Heads/ Fradgley Hall*  Palm Beach Customer Service Centre*  Broadbeach Branch Office*	Manager Property Services (OS)	Property & Facilities Management	Manager Property Services (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b>							
<i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
<b>Precinct Type</b>	<b>List of Precincts</b>	<b>Uses</b>	<b>Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business Rule</b>
Cultural Buildings	<ul style="list-style-type: none"> <li>Arts Centre</li> <li>Evandale Chapel</li> </ul>			Manager Property Services (OS)	Property & Facilities Management	Manager Property Services (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Depots	<ul style="list-style-type: none"> <li>Tugun</li> <li>Miami</li> <li>Coomera</li> <li>Carrara</li> <li>Ashmore</li> <li>Currumbin Waters</li> <li>Parks and Landscape Demountable within Bundall Pump Station</li> </ul>			Manager Property Services (OS)	Property & Facilities Management	Manager Property Services (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Disaster Management	<ul style="list-style-type: none"> <li>Disaster Management Unit</li> <li>SES building</li> </ul>			Manager Property Services (OS)	Emergency/Disaster Management	Manager Business & Program Management (T&I)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian



# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b>							
<i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
<b>Precinct Type</b>	<b>List of Precincts</b>	<b>Uses</b>	<b>Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business Rule</b>
Leased Facilities to Community, Sport and Recreational organisations	Buildings not used to deliver a Council Service		Ashmore Bicycle Safety Centre	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Leased Facilities for Community and Youth buildings	Community and Youth buildings that deliver a Council service			Manager Safe and Liveable Communities (L&C)	Community Centres	Manager Safe and Liveable Communities (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Leased Facilities for Commercial Buildings			Multi-Use Buildings Coolangatta Branch Office and Library	Manager Property Services (OS)	Property & Facilities Management	Manager Property Services (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Libraries	<ul style="list-style-type: none"> <li>• Helensvale</li> <li>• Mudgeeraba</li> <li>• Nerang</li> <li>• Runaway Bay</li> <li>• Southport</li> <li>• Robina</li> </ul>		Burleigh Heads/ Fradgley Hall  Palm Beach  Broadbeach	Manager City Libraries (L&C)	Library Services	Manager City Libraries (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Lifeguard Facilities	<ul style="list-style-type: none"> <li>• Burleigh Heads Lifeguard Operations Centre</li> <li>• Surfers Paradise Lifeguard Facility</li> <li>• John Cunningham Lifeguard Centre</li> <li>• Broadbeach Lifeguard Storage Facility</li> <li>• Narrowneck Lifeguard Centre</li> </ul>			Manager Strategy, Risk & Performance (L&C)	Lifeguard Service	Health Regulatory & Lifeguard Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Major Sporting Venues	<ul style="list-style-type: none"> <li>Carrara Indoor Stadium</li> <li>Gold Coast Cycle Complex</li> <li>Gold Coast Athletics Track</li> <li>Runaway Bay Sports Centre</li> <li>Palm Meadows Baseball Facility</li> <li>Upper Coomera Sports Centre</li> </ul>			Manager Community Venues & Services (L&C)	Major Sporting and Aquatic Centres	Manager Community Venues & Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Nurseries	All Nurseries			Manager Parks & Recreational Services (L&C)	Nursery Operations	Manager Parks & Recreational Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Off Street Car Parks	<ul style="list-style-type: none"> <li>Bruce Bishop Car Park</li> <li>Mal Bourke Car Park</li> <li>Surfers Paradise Transit Centre</li> <li>Phoenician Car Park</li> <li>Beachcomber Car Park</li> <li>Jubilee Car Park</li> <li>Athol Paterson car park</li> <li>Carey Park car park</li> </ul>		Car parks in other precincts (eg. car parks for libraries, community centres, sporting facilities, parks etc.)	Manager Community Venues & Services (L&C)	Parking Facilities & Regulation	Manager Health, Regulatory & Lifeguard Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Off Street Car Parks	<ul style="list-style-type: none"> <li>Joe Davidson Car Park</li> <li>Coolangatta Car Park</li> <li>Karloo Street Car Park</li> <li>Price Street Car Park</li> <li>Cypress Gardens Car Park</li> </ul>		Car parks in other precincts (eg. car parks for libraries, community centres, sporting facilities, parks etc.)	Manager City Assets (T&I)	Parking Facilities & Regulation	Manager Health, Regulatory & Lifeguard Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
	<ul style="list-style-type: none"> <li>• Frigo Court Car Park</li> <li>• Frigo Court East Car Park</li> <li>• Seventh Avenue And Jefferson Lane Car Park</li> <li>• Toombul Avenue Car Park</li> <li>• West Burleigh Car Park</li> <li>• Holden Place Car Park</li> <li>• Gordon and Jean Duncan Car Park</li> <li>• Alex Black Car Park</li> <li>• Chirn Park Car Park</li> <li>• Fifth Avenue and Cypress Terrace Car Park</li> <li>• Cloyne Road Car Park</li> <li>• O'Connor Street Car Park</li> </ul>						

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
	<ul style="list-style-type: none"> <li>• Bielby Street South Car Park</li> <li>• Bielby Street North Car Park</li> <li>• Karp Court Car Park</li> <li>• Ferny Avenue Car Park</li> <li>• Thomas Drive Car Park</li> <li>• Frigo to Karp Court Car Park</li> </ul>						
Parks	All parks (freehold, leasehold and reserves)		Cavill Park, Eileen Peters Park, Surfers Esplanade Park (south of View Avenue), Neal Shannon Park,	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Parks	<ul style="list-style-type: none"> <li>Cavill Park</li> <li>Eileen Peters Park</li> <li>Surfers Esplanade Park (south of View Avenue)</li> <li></li> </ul>		All other parks	Manager City Assets (T&I)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	Manager Parks and Recreational Services are responsible for the issuing of permits in these parks. Parks will remain responsible for issuing and monitoring of permits for these parks.
Parks	<ul style="list-style-type: none"> <li>Neal Shannon Park</li> </ul>		All other parks	Manager Community Venues & Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	Manager Parks and Recreational Services are responsible for the issuing of permits in these parks. Parks will remain responsible for issuing and monitoring of permits for these parks.

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Tourist Parks and Campgrounds	All tourist parks and camp grounds			Manager Community Venues and Services (L&C)	Tourist Parks & Campgrounds	Manager Community Venues and Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
Urban Precincts	<ul style="list-style-type: none"> <li>• Alicia St, Southport</li> <li>• Broadbeach</li> <li>• Burleigh Heads</li> <li>• Chevron Island</li> <li>• Chirn Park</li> <li>• Coolangatta</li> <li>• Kirra</li> <li>• Koala Park</li> <li>• Labrador (Stevens St)</li> <li>• Labrador (Central St)</li> <li>• Main Beach (Tedder Ave)</li> <li>• Mermaid Beach</li> <li>• Miami</li> <li>• Mudgeeraba</li> </ul>		Other Precincts that overlap with Urban Precincts	Manager City Assets (T&I)	Streetscape	Manager City Development (EP&E)	<p>All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian.</p> <p>Where another Precinct Type overlaps with an Urban Precinct boundary, the other precinct stands alone and is exclusive of the Urban Precinct.</p>



# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
	<ul style="list-style-type: none"> <li>Nerang CBD</li> <li>Nerang (Station St)</li> <li>Nobbys Beach CBD</li> <li>Oxenford CBD</li> <li>Palm Beach CBD</li> <li>Palm Beach (Philippine Pde)</li> <li>Paradise Point CBD</li> <li>Southport CBD</li> <li>Southport (Railway St)</li> <li>Surfers Paradise</li> <li>Tugun</li> <li>All Light Rail Stations</li> </ul>						
Waste Management	<ul style="list-style-type: none"> <li>Molendinar Landfill</li> <li>Reedy Creek Commercial Landfill</li> <li>Suntown Landfill</li> <li>Helensvale Waste Recycling Centre</li> <li>Mudgeeraba Waste Recycling Centre</li> <li>Jacobs Well Waste Recycling Centre</li> </ul>			Director Water & Waste (W&W)	Waste Disposal	Manager Business Performance (W&W)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
	<ul style="list-style-type: none"> <li>• Pimpama Waste Recycling Centre</li> <li>• Maudsland Waste Recycling Centre</li> <li>• Merrimac Waste Recycling Centre</li> <li>• Miami Waste Recycling Centre</li> <li>• Tallebudgera Waste Recycling Centre</li> <li>• Springbrook Waste Recycling Centre</li> <li>• Currumbin Valley Waste Recycling Centre</li> <li>• Molendinar Waste Recycling Centre</li> <li>• Currigee Waste Recycling Centre</li> <li>• Tiplers Waste Recycling Centre</li> </ul>						

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b>							
<i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Multi Use Buildings	Karp Court Administration Centre	Staff administration		Manager Property Services (OS)	Property & Facilities Management	Manager Property Services (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Customer Service Centre			Internal Support Services	Manager Customer Contact (OS)	
Multi Use Buildings	Council Chambers	Staff administration		Manager Property Services (OS)	Property & Facilities Management	Manager Property Services (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Councillor offices			Council Support	Manager Office of the CEO (OCEO)	
		Council Chambers			Council Support	Manager Office of the CEO (OCEO)	
Multi Use Buildings	Southport Administration Centre	Staff administration		Manager Property Services (OS)	Property & Facilities Management	Manager Property Services (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Councillor offices			Council Support	Manager Office of the CEO (OCEO)	
		Customer Service Centre			Internal Support Services	Manager Customer Contact (OS)	

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Multi Use Buildings	Nerang Administration Centre	Staff administration		Manager Property Services (OS)	Property & Facilities Management	Manager Property Services (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Councillor offices			Council Support	Manager Office of the CEO (OCEO)	
		Customer Service Centre			Internal Support Services	Manager Office of the CEO (OCEO)	
Multi Use Buildings	Nerang Bicentennial Centre	Staff administration		Manager Property Services (OS)	Property & Facilities Management	Manager Property Services (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Community Centre			Community Centres	Manager Community Venues & Services (L&C)	
Multi Use Buildings	Palm Beach Library and Customer Service Centre	Customer Service Centre		Manager Property Services (OS)	Internal Support Services	Manager Customer Contact (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Councillor offices			Council Support	Manager Office of the CEO (OCEO)	
		Library			Library	Manager City Libraries (L&C)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Multi Use Buildings	Burleigh Heads/Fradgley Hall	Councillor offices		Manager Property Services (OS)	Council Support	Manager Office of the CEO (OCEO)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Community Centre			Community Centres	Manager Safe & Liveable Communities (L&C)	
		Library			Library Services	Manager City Libraries (L&C)	
		Staff administration			Property & Facilities Management	Manager Property Services (OS)	
		Customer Service Centre			Internal Support Services	Manager Customer Contact (OS)	
Multi Use Buildings	Broadbeach Library and Branch Office	Customer Service Centre		Manager City Libraries (L&C)	Internal Support Services	Manager Customer Contact (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Library			Library Services	Manager City Libraries (L&C)	
Multi Use Buildings	Robina Space	Councillor offices		Manager Community Venues &	Council Support	Manager Office of the CEO (OCEO)	All assets within a Precinct boundary (with the exception of assets assigned as Category A

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
		Community Centre		Services (L&C)	Community Centres	Manager Safe & Liveable Communities (L&C)	and Category D) are to be assigned to a single asset custodian
Multi Use Buildings	Robina Auditorium	Library		Manager Community Venues & Services (L&C)	Library Services	Manager City Libraries (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Community Centre			Community Centres	Manager Safe & Liveable Communities (L&C)	
Multi Use Buildings	Coolangatta	Customer Service Centre		Manager Property Services (OS)	Internal Support Services	Manager Customer Contact (OS)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Councillor meeting rooms			Council Support	Manager Office of the CEO (OCEO)	
		Staff administration			Property & Facilities Management	Manager Property Services (OS)	
		Library			Library Services	Manager City Libraries(L&C)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix C – Standards - Asset Custodianship Assigned by Category C

<b>CATEGORY C</b> <i>All assets within defined precincts, are assigned to a single Asset Custodian, with the exception of those assets that have had custodianship assigned by Category A or D.</i>							
Precinct Type	List of Precincts	Uses	Excluded	Asset Custodian	Service	Service Owner	Business Rule
Multi Use Buildings	Upper Coomera Community Centre	Aquatic Centre		Manager Community Venues & Services (L&C)	Major Sporting and Aquatic Centres	Manager Community Venues & Services (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Councillor meeting rooms			Council Support	Manager Office of the CEO (OCEO)	
		Library			Library Services	Manager City Libraries (L&C)	
Multi Use Buildings	Helensvale Library / Cultural Centre	Library		Manager City Libraries (L&C)	Library Services	Manager City Libraries (L&C)	All assets within a Precinct boundary (with the exception of assets assigned as Category A and Category D) are to be assigned to a single asset custodian
		Customer Service Centre			Internal Support Services	Manager Customer Contact (OS)	
		Councillor offices			Council Support	Manager Office of the CEO (OCEO)	
		Community Centre			Community Centres	Manager Safe & Liveable Cities (L&C)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix D – Standards – Asset Custodianship Assigned by Category D

<b>CATEGORY D</b> <i>Custodianship is assigned for individual assets on a case-by-case basis.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Banners		Does not include the banner pole	The Manager responsible for the service the banner is related to	Streetscape	The Manager responsible for the service the banner is related to	
Broadwater Parklands Pier		Broadwater Parklands Pontoon (attached to Pier)	Manager Parks & Recreational Services (L&C)	Beaches and Waterways	Manager City Assets (T&I)	
Coomera River Causeway Park boat ramp		All other boat ramps, boat ramp car parking, jetties, pontoons, fish cleaning stations in or on beach, waterway, canal.	Manager Parks & Recreational Services (L&C)	Beaches and Waterways	Manager City Assets (T&I)	



# Asset Custodianship Policy (Infrastructure and Land)

## Appendix D – Standards – Asset Custodianship Assigned by Category D

<b>CATEGORY D</b> <i>Custodianship is assigned for individual assets on a case-by-case basis.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
CCTV for Council Facilities and associated infrastructure	Council buildings, depots, facilities and staff. Access control to Council buildings, swipe cards	Traffic Management CCTV network and associated equipment  CCTV Safety Camera Networks and associated equipment	The Manager who is assigned custodianship of the Precinct or facility	Various	Manager responsible for the service the asset provides	
Natural Watercourses (Creeks and River banks)		Revetment Walls  Trees in waterways	The Manager who is assigned custodianship of the Precinct, facility or road reserve immediately adjacent to the bank	Beaches and Waterways	Manager City Assets (T&I)	Refer to Water act 2000 – Watercourse responsibility lies with adjacent landowner e.g. Council, Private Property
Electrical / Communication Fitting		<ul style="list-style-type: none"> <li>Electrical / Communication Fittings within a precinct</li> </ul>	Manager responsible for the service the asset provides	Various	Manager responsible for the service the asset provides	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix D – Standards – Asset Custodianship Assigned by Category D

<b>CATEGORY D</b> <i>Custodianship is assigned for individual assets on a case-by-case basis.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
		<ul style="list-style-type: none"> <li>CCTV networks and associated equipment</li> </ul>				
Electrical Conduit		Electrical Conduits within a precinct	Manager responsible for the service the asset provides	Various	Manager responsible for the service the asset provides	
Flat Rock Creek (and associated infrastructure)	Flat Rock Creek, including following infrastructure:  Viewing platforms, boardwalks, footbridges, jetties, pontoons, piers, stairs, ramps, associated barrier structures, integrated lighting that protrude over the water	Assets that do not protrude over the water  WSUDs	Manager Parks & Recreational Services (L&C)	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Grease Traps		Grease Traps within a precinct or multi-use facility	Manager responsible for the service the asset provides	Various	Manager responsible for the service the asset provides	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix D – Standards – Asset Custodianship Assigned by Category D

<b>CATEGORY D</b> <i>Custodianship is assigned for individual assets on a case-by-case basis.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
Heritage Listed assets	Refer A29176028	Heritage Walk plaques and memorials	Refer A29176028	Land Use & Urban Planning	Manager City Planning (EP&E)	
Kurrawa Terrace (Broadbeach Events Space)			Manager City Assets (T&I)	Parks, Natural Areas and Recreation	Manager Parks & Recreation Services (L&C)	
Lakes in NAMU reserves (and associated infrastructure)	Lakes in NAMU reserves, including following infrastructure:  Viewing platforms, boardwalks, jetties, pontoons, piers, stairs, ramps, associated barrier structures, integrated lighting that protrude over the water	Flat Rock Creek  Assets that do not protrude over the water  WSUDs  footbridges	Refer A28647000	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	Refer to Water act 2000 – Watercourse responsibility lies with adjacent landowner e.g. Council, Private Property
Wetlands and Lakes (and associated infrastructure)	Wetlands and Lakes, including following infrastructure:  Viewing platforms, boardwalks, jetties,	Flat Rock Creek	Refer A28647000	Flooding & Drainage	Manager City Assets (T&I)	Refer to Water act 2000 – Watercourse responsibility lies with adjacent landowner  e.g. Council, Private Property

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix D – Standards – Asset Custodianship Assigned by Category D

<b>CATEGORY D</b> <i>Custodianship is assigned for individual assets on a case-by-case basis.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
	pontoons, piers, stairs, ramps, associated barrier structures, integrated lighting that protrude over the water	Assets that do not protrude over the water  WSUDs  footbridges				
M1 Entry Statements for Commonwealth Games	M1 entry statements at the Northern and Southern ends of the Gold Coast		Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	
Ornamental Lakes (and associated infrastructure)	Ornamental Lakes, including following infrastructure:  Viewing platforms, boardwalks, jetties, pontoons, piers, stairs, ramps, associated barrier structures, integrated lighting that protrude over the water	Flat Rock Creek  Assets that do not protrude over the water  WSUDs  footbridges	Refer A28647000	Parks, Natural Areas and Recreation	Manager Parks & Recreational Services (L&C)	
Pathways and Path Structures (Hope Island Canal)	Harbour rise and North View Streets		Manager City Assets (T&I)	Road Network	Manager City Assets (T&I)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix D – Standards – Asset Custodianship Assigned by Category D

<b>CATEGORY D</b>						
<i>Custodianship is assigned for individual assets on a case-by-case basis.</i>						
<b>Asset Type</b>	<b>Examples</b>	<b>Assets Excluded</b>	<b>Asset Custodian</b>	<b>Service</b>	<b>Service Owner</b>	<b>Business rule</b>
Pipe Bridge – Dunlin Drive Link Park (8000041066)		Footpaths, handrails	Director Water & Waste	Drinking Water or Non-Drinking Water	Manager Business Performance (W&W)	
Pipe Bridge – Nineteenth Avenue Reserve (8000021080)		Footpaths, handrails	Director Water & Waste	Drinking Water or Non-Drinking Water	Manager Business Performance (W&W)	
Pipe Bridge – Swan Lake Reserve (8000020729)		Footpaths, handrails	Director Water & Waste	Drinking Water or Non-Drinking Water	Manager Business Performance (W&W)	
Prepared Surface	Hose-down pad, annex slab, recreational, storage	Prepared surfaces within a precinct	Manager responsible for the service the asset provides	Various	Manager responsible for the service the asset provides	
Radio and repeater stations, associated towers and equipment	2-way radios, repeater stations, associated towers and equipment, base stations, 2-way telemetry structures	Telemetry equipment for water supply and sewerage	Manager Fleet (OS)	Fleet & Plant	Manager Fleet (OS)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix D – Standards – Asset Custodianship Assigned by Category D

<b>CATEGORY D</b> <i>Custodianship is assigned for individual assets on a case-by-case basis.</i>						
Asset Type	Examples	Assets Excluded	Asset Custodian	Service	Service Owner	Business rule
South Stradbroke Island Treatment Plants		All network sewerage	Manager Community Venues and Services (L&C)	Tourist Parks & Campgrounds	Manager Community Venues & Services (L&C)	
Transmitters and Telemetry system for Bureau of Meteorology equipment	Transmitters and Telemetry system for Bureau of Meteorology equipment		Manager City Assets (T&I)	Flooding & Drainage	Manager City Assets (T&I)	
Tipplers Café and Kiosk			Manager Community Venues & Services (L&C)	Tourist Parks & Campgrounds	Manager Community Venues & Services (L&C)	
Trees in waterways			Manager City Assets (T&I)	Beaches and Waterways	Manager City Assets (T&I)	
Water Supply and Sewerage telemetry, radios and repeater stations	2-way radios, repeater stations, associated towers and equipment, base stations, 2-way telemetry structures	Telemetry equipment not utilised for water supply and sewerage (eg floodwater telemetry)	Director Water & Waste	Sewerage Non-Drinking Water Drinking Water	Manager Business Performance (W&W)	

# Asset Custodianship Policy (Infrastructure and Land)

## Appendix E – Standards – Asset Custodianship Assignments for Land

As part of the Policy implementation, a list of land custodianship assignments by land parcel/lot is to be developed and any unresolved custodianship assignments for land is to be brought back to the Infrastructure Steering Committee for resolution.

### Custodianship assignment of Land

- Land is assigned to a single custodian on a land parcel/lot basis.
- The custodian is assigned according to the primary use of the land.
  - Fire trails are to be included as an asset in the custodianship matrix and assigned to Manager Parks & Recreational Services (L&C)
  - Services and activities that are currently performed as functions of Council, such as land transaction management, pest management etc. are provided as a service to the land custodian. The funding and management plans for these services remains as-is (i.e. borne by the Manager responsible for providing the service)

Asset Class	Asset Type	Assets Excluded	Asset Custodian	Business rule
Land	Land parcels and land lots under the Control of Council	Fire Trails	The primary user of the land parcel or lot	A30618206 <ul style="list-style-type: none"> <li>- Land is assigned to a single custodian on a land parcel/lot basis.</li> <li>- The custodian is assigned according to the primary use of the land.</li> <li>- Services and activities that are currently performed as functions of Council, such as land transaction management, pest management etc. are provided as a service to the land custodian. The funding and management plans for these services remains as-is (i.e. borne by the Manager responsible for providing the service)</li> </ul>