

VXO Licence general conditions

Following receipt of an application for a licence to construct a VXO - accepted subject to requirements, from a Council controlled road, a VXO application number will be issued. If an application is refused, Council will outline the reasons for the refusal. A new application may be made with the payment of applicable fees. By making this application, you agree to be bound by the terms and conditions of the VXO licence and any other conditions that may be issued with the licence.

Set-out for placement of concrete

1. Where a VXO - accepted subject to requirements, is constructed in accordance with one of the applicable standard drawings, you may set out placement of concrete on receipt of the VXO application number. However, pouring of concrete must not occur until a pre-pour inspection is successfully completed.
2. The VXO must be located clear of existing roadside trees. Where this cannot be achieved, subject to the prior approval of Council, trees may be removed or relocated at the property owner's expense and to the satisfaction of Council. An application to remove the trees must be submitted to and approved by Council prior to, or in conjunction with, the VXO application.
3. The VXO must be located clear of existing gully pits. Where this cannot be achieved, subject to the prior approval of Council, the gully pit and any connecting pipework shall be relocated at the property owner's expense and to the satisfaction of Council. An Operational Works Application to relocate the stormwater gully and connecting pipework must be submitted to, and approved by Council prior to commencement of construction of the VXO (not supplying an approval may cause delays in assessment or refusal of the VXO application).

Pre-pour inspection

4. Prior to the placement of concrete, an inspection is required to ensure that the VXO will be constructed in accordance with standard drawings.
5. Inspections can be booked by contacting Council on 07 5667 7978 and quoting the VXO approval number. This must be arranged before 3.00pm, at least one (1) business day before placing of the concrete. Inspections can only be booked for mornings or afternoons. Specific times are not available. If you book a morning inspection the work must be ready before 08.00am as the inspector may arrive at any time between 08.00am and 12.00pm. For afternoon inspections the work must be ready before 12.00pm as the inspector may arrive at any time between 12.00pm and 4.00pm.
6. If the attending Council Development Compliance Officer (DCO) is satisfied that the proposed VXO formwork and reinforcement are consistent with the standard drawings, a green approval sticker will be issued. The placement of concrete shall only occur after this sticker is issued.
7. If the attending DCO is not satisfied that the proposed VXO is consistent with the standard drawing(s) and conditions, a red warning sticker will be given. In addition, a Site Advice Notice will be issued detailing conditions and directions for compliance with the standard drawing(s). If this occurs:
 - a. The concrete must not be poured.
 - b. The VXO / formwork must be altered to be consistent with the standard drawings and Site Advice Notice.
 - c. A reinspection fee must be paid.
 - d. A pre-pour reinspection must be booked.

Post-pour inspection

8. After the placement of concrete and booking the post-pour inspection a DCO will inspect the VXO to ensure it remains consistent with the standard drawing(s).
9. All verges are to be backfilled and returned to the finished height of the adjacent VXO, prior to post-pour inspection, in order to eliminate any pedestrian hazard.
10. The maximum allowable number of VXOs for residential dwellings is to be in accordance with standard drawing RSD-100. Redundant VXOs are to be removed and the affected area reinstated to the satisfaction of the Chief Executive Officer or delegate.
11. If the attending DCO is not satisfied that the VXO is consistent with the standard drawing(s), a Site Advice Notice recording directions for compliance with the approved drawings will be issued. If this happens:
 - a. The non-complying VXO must be rectified in accordance with standard drawings and the Site Advice Notice.
 - b. A reinspection fee must be paid.
 - c. A booking for a reinspection must be made.
 - d. The Site Advice Notice must be complied with within five (5) business days of the date of the notice.
12. Upon successful completion of pre-pour and post-pour inspections a VXO completion letter will be issued.

Maintenance, repair or modification of VXO

13. The VXO must be maintained, repaired or modified so that it:
 - a. remains effective for its intended purpose
 - b. does not cause a nuisance or safety hazard
 - c. complies with the relevant standard drawings
14. If Council reasonably believes the VXO has not been maintained, repaired or modified in compliance with Condition 13 above, then in accordance with Section 10 of Local Law 11 (Roads and Malls) 2008, Council may issue a Work Notice requiring the VXO to be maintained, repaired or modified within a specified timeframe. The VXO must then be maintained, repaired or modified in accordance with the Work Notice.

Failure to comply

15. Failure to comply with these Licence conditions or with any notices issued by Council may result in penalty infringement notices (on-the-spot-fines) or legal action or both being taken against the applicant and owner of the property.