

## Information on 'Re-Grade Assessment Applications' and 'Assessment Review Applications'

The following information is provided as a guide to food business licensees who wish to make application for an Eat Safe re-grade assessment or an assessment review.

### What is a re-grade assessment?

A re-grade assessment is available to a business that does not wish to wait until their next scheduled primary assessment to be assigned a new Eat Safe rating. For businesses who have achieved a 3 or 4 star rating, a minor re-grade assessment is available. For those who have been assigned a 0 or 2 star rating, a major re-grade assessment is available.

### Minor re-grade assessment

A minor re-grade assessment applies where up to 5 minor non-compliances were identified at the most recent assessment. If the licensee has corrected the minor non-compliances they may make application for a minor re-grade assessment. In addition to having corrected the non-compliances they may also have addressed the Good Management Practices criteria.

The details of corrected non-compliances must be included in the application and must be submitted within 10 days of the primary Eat Safe assessment. Incomplete applications will be returned to the applicant. **Fee \$456.**

### Major re-grade assessment

A major re-grade assessment is available to a business that does not wish to wait until their next scheduled primary assessment to be assigned a new Eat Safe rating. If the business has corrected outstanding non-compliances, they may make application for a major re-grade assessment. The application may only be made after three (3) months have passed since the primary Eat Safe assessment.

In addition to having corrected non-compliances, they may also address the Good Management Practices criteria. The major re-grade assessment requires a full Eat Safe Gold Coast assessment of the food premises.

The major re-grade applies where the primary Eat Safe assessment found the following:

- More than 5 minor non-compliances;
- Any number of major non-compliances;
- Any number of critical non-compliances;
- Any combination of the above.

Applicants should ensure that all necessary works are completed. Note that businesses rated 0 – 2 stars may only progress to a 3 star rating at the re-grade assessment. **Fee \$702.00.**

### Assessment Review

If the licensee disagrees with the findings of the Eat Safe Gold Coast assessment carried out by the City Environmental Health Officer, the licensee may make application to have the decision reviewed. The application must detail exactly what it is that the licensee disagrees with and why. Any supporting evidence should be included.

The application will be assessed by a more senior officer. If the application is found in the applicant's favour then a revised Eat Safe rating will be issued and the fee refunded. Applicants will be notified in writing of the outcome of their Assessment Review application. **Fee \$456.**