

Temporary Road Closure and Works Zone Permit Application

Council of the City of Gold Coast
ABN 84 858 548 460
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Note: Minimum 10 business days' notice required for all applications except for full closures with a detour which require a minimum of 15 business days' notice.

Works Zone Permit for use of street parking for loading/unloading materials. Regulated Parking and Works Zone Application subject to conditions – pursuant to Local Law 2.

Complete applications online through our [website](#) or submit over the counter at a customer service centre.

Please use **BLOCK LETTERS** and complete all details in full.

1. Application type			
<input type="checkbox"/> New	<input type="checkbox"/> Renewal (provide existing TRC no.)	<input type="checkbox"/> Amendment (provide existing TRC no.)	
2. Applicant 1 details (submitting application)			
Company name		Contact name	
Address			
Suburb		Postcode	
Phone		Mobile	
Email			
3. Applicant 2 details (Principal Contractor performing the works)			
Company name		Contact name	
Address			
Suburb		Postcode	
Phone		Mobile	
Email			
4. Traffic management company details (responsible for implementing TMP)			
Company name		Contact name	
Address			
Suburb		Postcode	
Phone		Mobile	
Email			
5. Temporary road closure location details			
Provide a Traffic Management Plan signed by a person with Traffic Management Design qualification, listing all roads affected. All proposals must conform to the latest edition of the Transport and Main Roads (Queensland) Manual of Uniform Traffic Control Devices Part 3.			
Road name		Suburb	
First cross road		Second cross road	
Start date		Finish date	
Start time		Finish time	

Temporary road closure location details cont.

Extent of proposed road closure (please tick appropriate boxes)

Partial verge/footpath Full verge/footpath Shared path

Specify: Traffic Guidance Scheme Number, Version and Date

Parking lane/bay Metered parking/loading zones

Specify: Traffic Guidance Scheme Number, Version and Date or provide map identifying the bays

Shoulder Bike lane Partial lane Lane

Specify: Traffic Guidance Scheme Number, Version and Date

Half road with hold & release Half road with detour

Specify: Traffic Guidance Scheme Number, Version and Date

Hold & release

Specify: Traffic Guidance Scheme Number, Version and Date

Full road

Specify: Traffic Guidance Scheme Number, Version and Date

Reason for closure

Hoisting

Gantry/hoarding

Excavation/construction works – **provide City approval**

Construction vehicles

Event

Filming

Other – Please specify:

Description of works associated with closure

6. Light rail

Is the proposed closure/s within the light rail corridor? (refer to [temporary-road-closures](#) for more information)

Yes

Provide a 'no objection' from GoldLinQ for the proposed works and attach to this application.

7. Fee Schedule

Occupation verge / footpath (include sketch with measurements).

Fees apply for a continuous verge / footpath closure for one month or more.

Length _____

Width _____

Daily

Continuous

Occupation of designated parking (provide an aerial or street view image showing parking bays or include sketch with measurements).

Fees apply for daily use of regulated parking bays or 6 lineal metre space. Regulated parking includes timed, restricted and metred. For Works Zone fees will apply for installation and removal of signs and lines.

Number of bays or length of occupation	_____ (Bays)	Regulated	<input type="checkbox"/> Yes
	_____ (Metres)		<input type="checkbox"/> No

8. Business partner account details (account to be charged) (complete if applicable)

Business partner name		Business partner number	
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9. Applicant or authorised applicant declaration

I understand and acknowledge that:

- As the applicant or authorised applicant, I am a person authorised to sign this application on behalf of the principle contractor
- This application is for the assessment of traffic impact only and that all road closures on City of Gold Coast roads are undertaken in accordance with Queensland Transport's Manual of Uniform Traffic Control Devices (AS1742.3)
- I agree to indemnify Council of the City of Gold Coast of any action arising from this operation
- The information provided in this application is true and complete to the best of my knowledge
- Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false
- I approve of the information that has been provided in this application
- I acknowledge Queensland State Laws will accept this communication as containing my signature within the meaning of the *Electronic Transactions (Queensland) Act 2001*

Please note all fees are calculated from Council's current schedule of [Register-of-fees-and-charges](#). Once the form has been submitted, the fees will be validated and checked as part of Council's properly made/correctly lodged process in accordance with the relevant legislation.

More information is available on the [temporary-road-closures](#) website.

Name			
Signature		Declaration date	

By clicking this box, I acknowledge this is in effect my signature within the meaning of the [Electronics Transaction \(QLD\) Act 2001](#).

Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the Information Privacy Act (Qld) 2009 and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to cityofgoldcoast.com.au/privacy.

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

Supporting documents

You must provide the following documents with this application:

- Traffic Management Plan signed by a person with Traffic Management Design qualification, listing all roads affected. All proposals must conform to the latest edition of the Transport and Main Roads (Queensland) Manual of Uniform Traffic Control Devices Part 3

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- For partial verge/footpath closures, attach a sketch outlining the location of works, plant equipment, temporary fencing or pedestrian control and indicate the distance remaining for pedestrian access
 - For full verge/footpath closures or partial verge/footpath closures with less than 1.8 metres available for pedestrian use, a Traffic Management Plan as outlined in the Queensland Transport's Manual of Uniform Traffic Control Devices (AS1742.3) must be submitted
 - Any other supporting documentation (e.g OPW or City asset approval letters)

Submission of all documentation is required before we can commence assessment of this application.