

# Concurrence agency report submission

**Planning & Environment  
Engineering and Environmental Assessment  
City Development**

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W: [cityofgoldcoast.com.au](http://cityofgoldcoast.com.au)

Please use **BLOCK LETTERS** and complete all details in full.

## Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the **Information Privacy Act (Qld) 2009** and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to <http://www.cityofgoldcoast.com.au/privacy>.

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

For more information to assist with your application and to submit online, please visit [cityofgoldcoast.com.au/lodgeplumbing](http://cityofgoldcoast.com.au/lodgeplumbing)

\* Indicates the field is mandatory

## Applicant\*

Name	
Postal address	
Phone	
Email	

## Contact person

Where a 'Contact' is required, provide details of the primary contact person for this application.

Name	
Postal address	
Phone	
Email	

## Responsible officer

Name	
Postal address	
Phone	
Email	

## Property details\*

Lot number		Registered plan number	
Property address	<i>(Please include unit number / floor level / tenancy number etc.)</i>		

## Fees

	Amount
Concurrency application On-site Sewerage Facility (OSSF)	\$433.00

These fees are in accordance with Council's regulatory fees and non-regulatory charges. A copy of these fees and charges can be found on Council's website [cityofgoldcoast.com.au](http://cityofgoldcoast.com.au)

## Office use only

Date received		Fee paid	
Received by		Receipt number	
Business partner name		Account number	
Business partner number		System code	<i>(if applicable)</i>

## Concurrence agency report submission

Payment Options	
Business partner account (BP)	
Business partner name	Business partner number
Cheque or credit card at any of Council's branch offices. For branch office locations and operating hours, please refer to Council's website.	
Please be advised that payment by credit card will incur a surcharge.	
Cheque or money order may be posted to Council's post office box address as above. Please ensure that you provide adequate reference details or attachments to allow the cheque to be appropriately received.	

Supporting documents
When carrying out building work in a non-sewered area (on-site sewerage facility), and the work involves adding one or more bedrooms, you must submit a concurrency report to City of Gold Coast demonstrating the existing on-site sewerage facility can cope with the extra load generated by the extra bedroom (or bedrooms). See <i>Planning Regulation 2017, Schedule 9, Table 11</i> . This report must be compiled by a site and soil evaluator who holds the appropriate Queensland Building and Construction Commission (QBCC) licence. For further details contact <a href="#">QBCC</a> .

Declaration*				
<p>I understand and acknowledge that:</p> <ul style="list-style-type: none"> <li>• by making this plumbing and drainage application, I the applicant, declare that the information provided is true and complete to the best of my knowledge</li> <li>• I approve of the information that has been provided in this application</li> <li>• Council may refuse the application if it becomes evident that any information or supporting documents provided is incomplete or false</li> <li>• I acknowledge Queensland State Laws will accept this communication as containing my signature within the meaning of the <i>Electronic Transactions (Queensland) Act 2001</i></li> </ul>				
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