

# Application for operational works

**Planning & Environment  
Engineering and Environmental Assessment  
City Development**

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Please use **BLOCK LETTERS** and complete all details in full

## Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the *Information Privacy Act (Qld) 2009* and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to [cityofgoldcoast.com.au/privacy](http://cityofgoldcoast.com.au/privacy)

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

For more information to assist with your application and to submit online, please visit [cityofgoldcoast.com.au/lodgeda](http://cityofgoldcoast.com.au/lodgeda)

\* Indicates the field is mandatory

## Operational works application type (*pre-assessment unavailable*)\*

|                           |                          |   |                          |
|---------------------------|--------------------------|---|--------------------------|
| Associated building works | <input type="checkbox"/> | Change to ground level                      | <input type="checkbox"/> |
| Civil engineering         | <input type="checkbox"/> | Landscaping – public                        | <input type="checkbox"/> |
| Minor civil works         | <input type="checkbox"/> | Landscaping – private                       | <input type="checkbox"/> |
| Tree works - private      | <input type="checkbox"/> | Electrical reticulation and street lighting | <input type="checkbox"/> |
| Tree works – development  | <input type="checkbox"/> |   |                          |

## Prescribed Tidal Works

|                                      |                          |                                  |                          |
|--------------------------------------|--------------------------|----------------------------------|--------------------------|
| Boat ramps                           | <input type="checkbox"/> | Jetty                            | <input type="checkbox"/> |
| Mooring piles                        | <input type="checkbox"/> | Pontoon                          | <input type="checkbox"/> |
| Revetment walls                      | <input type="checkbox"/> | Boulder Sea Wall                 | <input type="checkbox"/> |
| Boardwalks                           | <input type="checkbox"/> | Marina (Greater than six berths) | <input type="checkbox"/> |
| Artificial waterways and other works | <input type="checkbox"/> |                                  |                          |

## Coastal Management District

|                                      |                          |  |  |
|--------------------------------------|--------------------------|--|--|
| Artificial Waterways and other works | <input type="checkbox"/> |  |  |
|--------------------------------------|--------------------------|--|--|

## Details of original application

|                          |  |
|--------------------------|--|
| Original application no. |  |
|--------------------------|--|

## Fees\*

These fees are in accordance with Council's regulatory fees and non-regulatory charges. A copy of these fees and charges can be found on Council's website [cityofgoldcoast.com.au](http://cityofgoldcoast.com.au)

## Payment options

|   |                         |
|---|-------------------------|
| Business partner account (BP)   |                         |
| Business partner name   | Business partner number |
| Cheque or credit card at any of Council's branch offices. For branch office locations and operating hours, please refer to Council's website <a href="http://cityofgoldcoast.com.au">cityofgoldcoast.com.au</a> |                         |
| Please be advised that payments by credit card will incur a surcharge.  |                         |
| Cheque or money order may be posted to Council's post office box address as above. Please ensure that you provide adequate reference details or attachments to allow the cheque to be appropriately receipted.  |                         |

## Office use only

|                         |  |                |                 |
|-------------------------|--|----------------|-----------------|
| Date received           |  | Fee paid       |                 |
| Received by             |  | Receipt number |                 |
| Business partner name   |  | Account number |                 |
| Business partner number |  | System code    | (if applicable) |

**Operational works application requirements\***  
*(Building and Construction Industry – portable long service leave Act 1991)*

|   |                              |                             |
|---|------------------------------|-----------------------------|
| Does the total cost of construction exceed \$150,000?                                       | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <b>If yes, select evidence of one of the following as part of the application lodgement</b> |                              |                             |
| payment of levy, or   |                              | <input type="checkbox"/>    |
| payment of the first instalment of levy, or   |                              | <input type="checkbox"/>    |
| an exemption from payment of levy, or   |                              | <input type="checkbox"/>    |
| an exemption from immediate payment of levy   |                              | <input type="checkbox"/>    |

**Section 1 – Forms\***  
**State Government Forms**

|        |                          |
|--------|--------------------------|
| Form 1 | <input type="checkbox"/> |
|--------|--------------------------|

**Council's Forms**

|  |                          |
|--|--------------------------|
| Pre-assessment certificate   | <input type="checkbox"/> |
| Application form for operational works   | <input type="checkbox"/> |
| Engineering drawings – Application checklist – City Plan Schedule 6 - City Plan policies - SC6.11 City Plan policy – Land development guidelines     | <input type="checkbox"/> |
| Application for Approval of Engineering drawings – City Plan Schedule 6 – City Plan policies - SC6.11 City Plan policy – Land development guidelines | <input type="checkbox"/> |
| Street lighting application – City Plan Schedule 6 – City Plan policies - SC6.11 City Plan policy – Land development guidelines                      | <input type="checkbox"/> |

**Section 2 – Supporting documents**

|   |                          |
|---|--------------------------|
| Cover letter outlining proposal                           | <input type="checkbox"/> |
| Copy of previous planning approval <i>(if applicable)</i> | <input type="checkbox"/> |
| Assessment benchmarks                                     | <input type="checkbox"/> |

**Section 3 – Plans and drawings**

|                      |                          |
|----------------------|--------------------------|
| Plans (scaled to A3) | <input type="checkbox"/> |
|----------------------|--------------------------|

**Section 4 – Specialist reports (as applicable)**

|                               |                          |
|-------------------------------|--------------------------|
| Flood search report           | <input type="checkbox"/> |
| Hydraulics report             | <input type="checkbox"/> |
| Stormwater management plan    | <input type="checkbox"/> |
| Geotechnical report           | <input type="checkbox"/> |
| Dewatering management plan    | <input type="checkbox"/> |
| Lake management study         | <input type="checkbox"/> |
| Waterway study                | <input type="checkbox"/> |
| Water quality management plan | <input type="checkbox"/> |

**Types of specialist reports for Environmental, open space, landscaping and tree works matters**

|   |                          |
|---|--------------------------|
| Detailed landscape plan                                   | <input type="checkbox"/> |
| Bushfire management plan                                  | <input type="checkbox"/> |
| Ecological assessment                                     | <input type="checkbox"/> |
| Open space management plan                                | <input type="checkbox"/> |
| Arborist report/tree assessment plan/tree management plan | <input type="checkbox"/> |
| Effluent disposal plan                                    | <input type="checkbox"/> |
| Acid sulphate soils investigation and management plan     | <input type="checkbox"/> |

**Types of specialist reports for Transport and traffic matters *(Civil engineering only)***

|                                     |                          |
|-------------------------------------|--------------------------|
| Road traffic assessment report      | <input type="checkbox"/> |
| Check vehicle crossing requirements | <input type="checkbox"/> |

**Declaration\***

I understand and acknowledge that:

- by making this application/request, I the applicant, declare that the owner has given written consent to the making of this application
- the information provided in this application is true and complete to the best of my knowledge
- Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false
- I approve of the information that has been provided in this application
- I acknowledge Queensland State Laws will accept this communication as containing my signature within the meaning of the Electronic Transactions (Queensland) Act 2001

**Signature**

**Date**