

Other change application (Change other than a minor change)

Planning and Regulation
City Development
Planning Assessment
PO Box 5042 GOLD COAST MC QLD 9726
P 07 5582 8866
W cityofgoldcoast.com.au

Please use **BLOCK LETTERS** and complete all details in full

Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the **Information Privacy Act (Qld) 2009** and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to cityofgoldcoast.com.au/privacy

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

For more information to assist with your application and to submit online, please visit cityofgoldcoast.com.au/lodgeda

Note: A request to make a change application may lead to a change in the relevant infrastructure charges.

Request type (Please select)

Material change of use (MCU)	<input type="checkbox"/>
Reconfiguration of lot (ROL)	<input type="checkbox"/>
Operational works (OPW)	<input type="checkbox"/>
Vehicular crossing (OPV)	<input type="checkbox"/>
Prescribed Tidal Works (OPT)	<input type="checkbox"/>
Which planning scheme applies to your application?	<input type="checkbox"/> Current planning scheme City Plan <input type="checkbox"/> Superseded planning scheme City Plan
Has the City agreed to a request to apply a superseded planning scheme to the application?	<input type="checkbox"/> No <input type="checkbox"/> Yes
Provide date of written notice of the decision given by the City	
Provide City's superseded application number	
Select level of assessment	<input type="checkbox"/> Code <input type="checkbox"/> Impact
What type of approval are you seeking?	<input type="checkbox"/> Development Permit <input type="checkbox"/> Preliminary approval
What section pursuant to the Planning Act 2016 are you seeking preliminary approval for?	<input type="checkbox"/> Prelim approval under the Planning Act 2016 <input type="checkbox"/> Prelim approval variation request 2016

Material Change of Use (MCU)

Proposed use

Reconfiguration of Lot (ROL)

Proposed use			
Access easement (AE)	<input type="checkbox"/>	Boundary realignment (BR)	<input type="checkbox"/>
Freehold subdivision (FRE)	<input type="checkbox"/>	Management lot subdivision (MAG)	<input type="checkbox"/>
Subdivision by lease (LE)	<input type="checkbox"/>	Volumetric subdivision (VOL)	<input type="checkbox"/>

Operational works (OPW)

Associated building works	<input type="checkbox"/>	Change to ground level	<input type="checkbox"/>
Civil engineering	<input type="checkbox"/>	Landscaping – public	<input type="checkbox"/>
Minor civil works	<input type="checkbox"/>	Landscaping – private	<input type="checkbox"/>
Tree works - private	<input type="checkbox"/>	Electrical reticulation and street lighting	<input type="checkbox"/>
Tree works – development	<input type="checkbox"/>		

Office use only

Date received		Fee paid	
Received by		Receipt number	
Business partner name		Account number	
Business partner number		System code	(if applicable)

Vehicular crossing (OPV)			
VXO Heavy Vehicle	<input type="checkbox"/>	VXO Residential	<input type="checkbox"/>
VXO Rural	<input type="checkbox"/>		
Prescribed Tidal Works (OPT)			
Boat ramps	<input type="checkbox"/>	Jetty	<input type="checkbox"/>
Mooring piles	<input type="checkbox"/>	Pontoon	<input type="checkbox"/>
Revetment walls	<input type="checkbox"/>	Boulder Sea Wall	<input type="checkbox"/>
Boardwalks	<input type="checkbox"/>	Marina (Greater than six berths)	<input type="checkbox"/>
Artificial waterways and other works	<input type="checkbox"/>		
Pre lodgement meeting			
Was a pre lodgement meeting held? (If yes, attach minutes)	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Property information			
What is the funding source for the proposed development?*	<input type="checkbox"/>	Domestic	<input type="checkbox"/> International
Note: The funding source will be determined by the location of the proposed development owner's main head office.			
What is the cost (\$AUD) of the proposed development?*	AUD \$		
If required, I grant permission for an authorised City officer to enter the property during normal business hours, for the purpose of an inspection	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Details of the request			
Provide existing development approval number			
Provide date of approval			
<i>Please provide details of change/s</i>			
Condition number/s			
Description of requested change to condition/s			
Justification for change/s			
<i>(Please provide reasoning and/or attach planning report)</i>			
Does this application change the number of dwellings and/or units previously approved?			
If yes, what is the number of additional dwellings and/or unit?			
Does this change application alter the number of lots previously approved by the original ROL?			
If yes, what is the number of additional lots?			
Please provide any relevant history of the application			
<i>(Please provide reasoning and/or attach planning report)</i>			

Application details	
Is there a requirement for this proposal to be referred to the State Assessment and Referral Agency (SARA)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there any development infrastructure (refer to Chapter 4 of the <i>Planning Act 2016</i>)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the subject site inside the Priority Infrastructure Area refer to Council's Local Government Infrastructure Plan (LGIP) cityofgoldcoast.com.au	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the proposed trunk infrastructure identified as trunk infrastructure in the LGIP?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If the proposed infrastructure is in the LGIP identify the development infrastructure type and relevant LGIP infrastructure map:	
Is the new and/or upgraded development infrastructure not identified within the LGIP but proposed as trunk infrastructure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Identify which type/s of new and/or upgraded trunk infrastructure is proposed:	<input type="checkbox"/> Water <input type="checkbox"/> Sewerage <input type="checkbox"/> Transport <input type="checkbox"/> Stormwater <input type="checkbox"/> Recreation / Park Facilities
Provide a description of the proposed trunk infrastructure (and provide any available plans):	
Is there an existing Infrastructure Agreement or similar agreement related to the land subject to this application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide comments:	
Do you intend to apply for an Infrastructure Agreement relating to the delivery of trunk infrastructure?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Applicant's consultancy business names*	
(Please complete each field or type N/A)	
Applicant (including company directors)	
Planning consultant	
Architect	
Traffic engineer	
Acoustic consultant	
Waste management consultant	
Engineering / Hydraulic engineer	
Landscape architect	
Surveyor	
Wind engineer	
Economic consultant	
Community engagement consultant	
Other:	
This information is being collected to assist Councillors and Council officers manage conflicts of interest related to the application in accordance with the requirements of the <i>Local Government Act 2009</i> .	

Operational works application requirements	
(Building and Construction Industry – portable long service leave Act 1991)	
Does the total cost of construction exceed \$150,000?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, select evidence of one of the following as part of the application lodgement	
payment of levy, or	<input type="checkbox"/>
payment of the first instalment of levy, or	<input type="checkbox"/>
an exemption from payment of levy, or	<input type="checkbox"/>
an exemption from immediate payment of levy	<input type="checkbox"/>

Supporting documents

You must provide the following documents with this application:

- Application forms e.g. Planning Act Form 5 (and DA Form 1 and/or 2 if applicable)
- Owners Consent (Mandatory for MCU/ROL)
- Supporting documents
 - MCU/ROL e.g. Planning assessment report, proposal details (including site analysis plan, prior correspondence with the City), City Plan code templates, Infrastructure charge proposal summary (if applicable).
 - OPW e.g. - Cover letter and/or report outlining proposal and assessment against relevant City Plan code templates, copy of previous planning approval (if applicable), Engineering drawings application checklist, City Plan Policy – Land Development Guidelines.
- Plans and drawings (scaled to A3).
- Specialist Reports/statements e.g. - Hydraulic reports, arborist report, ecological assessment, stormwater management reports, waterway study etc.

Refer to the City's "How to lodge a development application" webpage for more information about submission requirements:

<https://www.goldcoast.qld.gov.au/Planning-building/Development-applications/How-to-lodge-a-development-application>

All supporting documents are to be completed and attached. Submission of all documentation and payment of fees is required before we can commence the application process.

Total attachments must not exceed 1000mb.

If you require further assistance, please contact the Development Assessment Review Team (DART) on 07 5582 9053 or email dart@goldcoast.qld.gov.au.

Fees

These fees are in accordance with Council's regulatory fees and non-regulatory charges. A copy of these fees and charges can be found on Council's website cityofgoldcoast.com.au.

Payment Options

Business partner account (BP)

Business partner name

Business partner number

Cheque or credit card at any of Council's branch offices. For branch office locations and operating hours, please refer to Council's website.

Please be advised that payment by credit card will incur a surcharge.

Cheque or money order may be posted to Council's post office box address as above. Please ensure that you provide adequate reference details or attachments to allow the cheque to be appropriately received.

Declaration

I acknowledge that under Section 8.5 of the *Local Government (Planning & Environment) Act 1990* (the Act), a person who furnishes a document that is false or misleading in a material particular, whether by way of a statement in or omission from the document commits an offence against the Act.

Authority is granted for Council to reproduce and/or copy any documents and plans.

I understand and acknowledge that:

- by making this application, I the applicant, declare that the owner has given written consent to the making of this application/s.
- the information provided in this application is true and complete to the best of my knowledge
- Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false
- I approve of the information that has been provided in this application
- I acknowledge Queensland State Laws will accept this communication as containing my signature within the meaning of the *Electronic Transactions (Queensland) Act 2001*

Signature

Date