

REGISTER OF MEMBERSHIPS & RESPONSIBILITIES OF STANDING COMMITTEES AND DELEGATES TO EXTERNAL ORGANISATIONS

COUNCIL OF THE CITY OF
GOLD COAST

V2 as at April 2024

CITY OF
GOLDCOAST.
COUNCIL CHAMBERS

CITY OF
GOLDCOAST.

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PLANNING & REGULATION

Prefix - PRC

Established as a Standing Committee in accordance with section 264 of the *Local Government Regulation 2012*.

Council at its meeting of 05/04/2024 resolved membership of the committee as follows:

Member	Position
Cr Mark Hammel Division 1	Chairperson
Cr Dan Doran Division 11	Deputy Chairperson
Cr Tom R Tate Mayor	Member
Cr Naomi Fowler Division 2	Member
Cr Donna Gates Division 3	Member
Cr Peter J Young Division 5	Member
Cr Brooke Patterson Division 6	Member
Cr Josh Martin Division 13	Member
Cr Gail M O'Neill Division 14	Member
Quorum: 5	

Executive General Manager responsible	Planning & Regulation
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Area of Responsibility
Advertising Devices

Animal control
Building certification
Building compliance
City Laws approvals
City placemaking concept designs and masterplans
Development application ecological assessment
Development assessment
Development compliance
Flood policy and mitigation planning
Landscape strategy and assessment
Local government Infrastructure plan and operation
Local law development and review
Local government infrastructure plan and operations
Local law enforcement
Planning appeals
All Planning scheme policy including review and amendments
Plumbing and drainage
Regulated parking
Significant procurement activity relating to areas of responsibility of this Standing Committee
State Government Regional Planning inputs
Strategic land use planning
Urban design assessment
Urban design, architecture and heritage

Review and Decision History	G16.0405.003 GA17.0419.007 G17.1208.032 G18.0529.006 G19.0920.004 G20.0421.004 G23.0615.003 G23.0822.006 G24.0405.004
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ECONOMY, TOURISM & EVENTS

Prefix - ETEC

Established as a Standing Committee in accordance with section 264 of the *Local Government Regulation 2012*.

Council at its meeting of 05/04/2024 resolved membership of the committee as follows:

Member	Position
Cr Robert La Castra Division 8	Chairperson
Cr Naomi Fowler Division 2	Deputy Chairperson
Cr Tom R Tate Mayor	Member
Cr Donna Gates Division 3	Member
Cr Glenn Tozer Division 9	Member
Cr Darren Taylor Division 10	Member
Cr Nick Marshall OAM Division 12	Member
Cr Josh Martin Division 13	Member
Quorum: 4	

Executive General Manager/s responsible	Invest Gold Coast Service Gold Coast
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Area of Responsibility
City Events
City innovation
City reputation and branding

Commercial transactions
Economic and industry development
Economic development strategy
Export development
Experience Gold Coast including performance reporting
Film industry including incentives
International connections
Investment attraction
Major City initiatives including Central Business District (CBD)
Experience Gold Coast performance reporting
Olympic Games 2032
Regional marketing
Tourism development
Tourism strategic planning

Review and Decision History	G20.0728.044 G20.0421.004 G24.0405.004
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GOVERNANCE, ADMINISTRATION & FINANCE

Prefix - GAFC

Established as a Standing Committee in accordance with section 264 of the *Local Government Regulation 2012*.

Council at its meeting of 05/04/2024 resolved membership of the committee as follows:

Member	Position
Cr Brooke Patterson Division 6	Chairperson
Cr Josh Martin Division 13	Deputy Chairperson
Cr Tom R Tate Mayor	Member
Cr Naomi Fowler Division 2	Member
Cr Shelley Curtis Division 4	Member
Cr Joe Wilkinson Division 7	Member
Cr Darren Taylor Division 10	Member
Cr Gail O'Neill Division 14	Member
Quorum: 4	

Executive General Manager/s responsible	Business Services Strategy, People and Performance
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Area of Responsibility
Annual report
Asset management – long-term financial forecast and long-term renewal forecast
Audit Committee

Corporate / Operational Planning
Corporate governance matters
Corporate structure
Councillors' conferences and training attendance and reporting
Fleet and Plant
Gold Coast Insurance Company Ltd including performance reporting
Industrial relations
Information management
Organisational performance management
Policy development and review
Procurement performance
Property matters
Rate recovery
Risk management
Significant procurement activity relating to areas of responsibility of this Standing Committee
Sundry debtors
Trust fund matters
Write off accounts
Financial policies
Monthly financial reporting
Quarterly budget reviews
Mid-year review of Long-Term Financial Forecast

Review and Decision History	G16.0405.003 GA17.0419.007 G17.1208.032 G20.0421.004 G21.0622.002 G24.0405.004
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LIFESTYLE, ENVIRONMENT, HERITAGE & RESILIENCE

Prefix – LEHRC

Established as a Standing Committee in accordance with section 264 of the *Local Government Regulation 2012*.

Council at its meeting of 05/04/2024 resolved membership of the committee as follows:

Member	Position
Cr Glenn Tozer Division 9	Chairperson
Cr Nick Marshall OAM Division 12	Deputy Chairperson
Cr Tom R Tate Mayor	Member
Cr Shelley Curtis Division 4	Member
Cr Joe Wilkinson Division 7	Member
Cr Robert La Castra Division 8	Member
Cr Dan Doran Division 11	Member
Cr Josh Martin Division 13	Member
Quorum: 4	

Executive General Manager/s responsible	Service Gold Coast Environment, Heritage & Resilience
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Area of Responsibility
Active & Healthy program
Aquatic centres (service and operations only)

Art & crafts markets
Arts and culture
Botanic gardens
Bushfire strategy and assessment
Catchment management
Cemeteries (service and operations only)
Climate resilience and sustainability
Community and youth centres
Community safety
Community sporting facilities (leases)
Disaster and emergency management
Disaster recovery
Ecological assessment
Environmental conservation and management including hazard reduction and bushfire mitigation
Environmental improvement and compliance
Environmental policy and planning
Environment protection and planning
Landscape strategy and assessment
Libraries (service and operations only)
Lifeguard services
Liveability programs (youth, junior council, disability, seniors, multicultural, community facilities planning, affordable housing and homelessness, community profiling, city connect, community relief, volunteering)
Major sporting venues (service and operations only)
Nature conservation
Natural areas conservation
Natural hazards policy and mitigation planning
Older persons
Recreational services (service and operations only)
Scientific services
Significant procurement activity relating to areas of responsibility of this Standing Committee.
Social Services
Sport and recreation (clubs and services only)
Strategy implementation (for areas of responsibility for this committee)

Tourist parks and camping grounds (services only)
Tree clearing (natural areas)
Vector urban pest and biosecurity management

Review and Decision History	G16.0405.003 GA17.0419.007 G17.1208.032 G20.0421.004 G23.0822.006 G23.0914.002 G24.0405.004
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TRANSPORT & INFRASTRUCTURE

Prefix - TIC

Established as a Standing Committee in accordance with section 264 of the *Local Government Regulation 2012*.

Council at its meeting of 05/04/2024 resolved membership of the committee as follows:

Member	Position
Cr Darren Taylor Division 10	Chairperson
Cr Donna Gates Division 3	Deputy Chairperson
Cr Tom R Tate Mayor	Member
Cr Mark Hammel Division 1	Member
Cr Peter J Young Division 5	Member
Cr Glenn Tozer Division 9	Member
Cr Nick Marshall OAM Division 12	Member
Cr Gail O'Neill Division 14	Member
Quorum: 4	

Executive General Manager/s responsible	Infrastructure Gold Coast
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Area of Responsibility
Asset management excluding Water and Waste assets
Aquatic Centres
Beaches and coastal protection

Bikeways
Bus shelters
City cleaning
Placemaking concept designs and masterplans
Community buildings planning development and renewal, including leased buildings
Dredging
Footpaths
Lakes and waterways
Malls and urban precincts
Master planning (growth)
Mowing and parks maintenance
Off street car parking operations in facilities (e.g. Bruce Bishop, Mal Burke car parks)
Parks
Park development including land acquisition
Parking planning, policy and operations (including off street car parks)
Playgrounds and public amenities
Roads and drainage infrastructure
Significant procurement activity relating to areas of this standing committee
Signs – directional
Street lighting
Streetscaping
Tourist parks – infrastructure
Traffic matters
Transport planning, policy and operations
Trees
Urban parks

Review and Decision History	G16.0405.003 GA17.0419.007 G17.1208.032 G18.0529.006 G20.0421.004 G23.0228.004 G23.0822.006 G24.0405.004
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WATER, WASTE & ENERGY

Prefix - WWE

Established as a Standing Committee in accordance with section 264 of the *Local Government Regulation 2012*.

Council at its meeting of 05/04/2024 resolved membership of the committee as follows:

Member	Position
Cr Shelley Curtis Division 4	Chairperson
Cr Joe Wilkinson Division 7	Deputy Chairperson
Cr Tom R Tate Mayor	Member
Cr Mark Hammel Division 1	Member
Cr Peter Young Division 5	Member
Cr Brooke Patterson Division 6	Member
Cr Robert La Castra Division 8	Member
Cr Dan Doran Division 11	Member
Quorum: 4	

Executive General Manager/s responsible	Infrastructure Gold Coast Environment, Heritage & Resilience
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Area of Responsibility
Asset management – water and waste assets
Commercialised business unit reporting in relation water and waste activities
Community education and marketing (including demand management) related to water and waste management

Commercial business unit reporting (financial and service level)
Customer service, standards and charter related to water and waste management
Drainage and stormwater management
Energy management
Flood mitigation works
Gold Coast integrated Waste and Recycling facility including Waste to Energy project
Landfill and waste recycling centre management
Master planning (growth)
Requirements under the Water Act, Water Supply Reliability Act, Distributor Retailer Act, Waste Reduction and Recycling Act
Sewage treatment, discharge and reuse
Significant procurement activity relating to areas of responsibility of this Standing Committee
Stormwater maintenance
Strategy implementation (including Solid Waste Strategy)
Strategic infrastructure planning
Tariffs, charges, fees and pricing structures for water and waste services
Total water cycle management
Waste collection, recycling and recovery
Water and waste management policy
Water and waste reform, regulation and competition
Water quality - drinking, recycled, sewage and environmental
Water treatment and distribution
Water, sewerage and waste infrastructure planning

Review and Decision History	G16.0405.003 GA17.0419.007 G17.1208.032 G20.0421.004 G24.0405.004
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SPECIAL BUDGET COMMITTEE

Prefix – SBC

Member	Position
Cr Tom R Tate Mayor	Chairperson
Cr Donna Gates Division 3	Deputy Chairperson
Cr Mark Hammel Division 1	Member
Cr Naomi Fowler Division 2	Member
Cr Shelley Curtis Division 4	Member
Cr Peter J Young Division 5	Member
Cr Brooke Patterson Division 6	Member
Cr Joe Wilkinson Division 7	Member
Cr Robert La Castra Division 8	Member
Cr Glenn Tozer Division 9	Member
Cr Darren Taylor Division 10	Member
Cr Dan Doran Division 11	Member
Cr Nick Marshall OAM Division 12	Member
Cr Josh Martin Division 13	Member

Cr Gail M O'Neill Division 14	Member
Quorum: 8	

Executive General Manager/s responsible	Business Services
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Area of Responsibility	
Discounts and rebates	
Draft Capex and Opex Budget (including long-term financial forecast)	
Rates and utility charges	

Review and Decision History	G12.0514.004 G13.0528.034 G16.0405.003 G17.1208.032 G20.0421.004 G21.0622.002 G23.0822.006 G24.0405.004
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AUDIT AND RISK COMMITTEE

Prefix - ARC:

(Chief Risk & Audit Officer, EGM Strategy, People & Performance, EGM Business Services)

Member	Position
Mr Ian Rodin	Chairperson
Ms Kerry Phillips	Member
Mr Geoff Hirst	Member
Ms Karen Prentis	Member
Cr Mark Hammel Division 1	Member
Cr Brooke Patterson Division 6	Member
Quorum: 3	

Role: The primary role of the Audit & Risk Committee is to promote good corporate governance through the provision of independent assurance, oversight and advice to Council and the Chief Executive Officer on matters relating to fraud control, risk management, internal control, governance, compliance, audit, financial statement preparation and financial reporting.

As an advisory committee of Council, the Audit & Risk Committee is independent of management and does not have any executive powers, delegated responsibility or authority to implement actions over which management has responsibility. The committee liaises closely with management and Council's internal and external auditors to carry out its responsibilities in accordance with the Audit & Risk Committee Policy and Charter.

The Audit & Risk Committee's main responsibilities are to provide reasonable independent assurance that:

- the credibility and objectivity of internal and external financial reporting is enhanced;
- corporate governance responsibilities are addressed;
- internal control frameworks are appropriate;
- laws and regulations are complied with;
- best practice guidelines are implemented where cost-effective and possible;
- key business risks and opportunities are effectively managed;

- business systems and processes operate efficiently and effectively;
- the audit process (both internal and external) is effective; and
- the external reporting is effective.

The Committee will:

- Support measures to improve management performance and business systems and controls;
- Promote the need for public accountability to ratepayers and the community;
- Promote effective liaison between senior management, Internal Auditors and External Auditors;
- Oversee and appraise the quality of the audits conducted both by the Council's Internal and External Auditors; and
- Provide recommendations to Council via written report as soon as possible after each meeting of the committee.

Review and Decision History	G20.1124.029 G20.0421.004 G20.0728.044 G20.1124.029 G21.1123.060 G22.1202.057 G24.0405.004
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WORLD SURFING RESERVE LOCAL STEWARDSHIP ADVISORY COMMITTEE

(Transport and Infrastructure)

Member	Position
Cr Gail O'Neill Division 14	Chairperson
Cr Josh Martin Division 13	Deputy Chairperson
Mr Michael Kahler Executive General Manager, Infrastructure Gold Coast	Member
Prof Roger Tomlinson Griffith Centre for Coastal Research	Member
Mr Kane Nielsen Department Environment and Science	Member
Mr Peter Kleinig Gold Coast Waterways Authority	Member
Hon Mr Michael Hart State Member for Burleigh	Member
Hon Ms Karen Andrews Federal Member for McPherson	Member
Mr Nathan Fife Surf Life Saving Queensland	Member
Mr Adam Yates Surfing Queensland	Member
Mr Rod Brooks World Surfing League	Member
Mr Andy McKinnon Gold Coast World Surfing Reserve Inc	Member
Mr Wayne Bartholomew Tweed River Entrance Sand Bypassing Project (TRESBP) Advisory Committee	Member

Ms Hilary Jacobs Greater Southern Gold Coast Chamber of Commerce	Member
Mr Pearce Dougherty Gold Coast Surf Council	Member
Mr Greg Howell Surfrider Foundation	Member
Mr Gary Radcliff Association of Surfing Lawyers	Member
Mr Mike Brooks Volunteer Rescue Currumbin	Member
Mr Greg Turner Maritime Safety Queensland	Member
Mr Stuart Black Currumbin RSL Fishing Club	Member
Mr Chris Butler National Surfing Reserve Inc	Member
Quorum: 12	

Role: To celebrate, promote, support and further the designation of WSR status on the southern Gold Coast beach breaks, while satisfying the annual reporting and oversight requirements of the Save the Waves Coalition peak body.

Objectives:

- Guide the dedication ceremony of the WSR.
- The promotion of the WSR to local, state, national and international audiences to encourage the wider appreciation of these unique coastal environments and impressive surfing recreation resources.
- To support the WSR designation as part of the prestigious network of renown World Surfing Reserves.
- Furthering the designation of WSR status on the southern Gold Coast beach breaks with a wide range of interested stakeholder groups.
- Convey the issues raised from all the assembled key stakeholder groups within the LSC via the chairman to other levels of Government with direct responsibilities for management of the WSR designated coastal and surfing environments.

Scope:

- To operate within the seven conditions of support for the WSR as outlined below:

- That the City of Gold Coast Ocean Beaches Strategy is the endorsed strategy for the management of the City’s ocean beaches.
- That the World Surfing Reserve status does not fetter the rights and obligations of the City of Gold Coast in exercising its responsibilities.
- That the World Surfing Reserve status does not impinge upon the rights of other users of the beaches including swimming, surf lifesaving, fishing, recreational boating, and other water craft.
- That the local stewardship committee for the World Surfing Reserve is to be determined by Council.
- That the World Surfing Reserve status will not be used to lobby for any changes in legislation, either local, state or federal.
- That the City’s endorsement of the World Surfing Reserve nomination is on the basis that the title is purely ceremonial only in nature.
- That the City reserves the right and discretion to withdraw its support for the World Surfing Reserve status if any of the above criteria are not met or maintained to its satisfaction.

(Refer Terms of Reference – Separate Document) #52337498

<p>Review and Decision History</p>	<p>G16.0129.028 G16.0405.003 G17.1031.007 G20.0421.004 G24.0405.004</p>
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AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (QUEENSLAND DIVISION)

Member	Position
Cr Brooke Patterson Division 6	Member

Role: To assist in furthering women's knowledge and understanding of the functions of Local Government and to encourage women to participate in Local Government.

Review and Decision History	G12.0514.004 G16.0405.003 G20.0421.004 G24.0405.004
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GOLD COAST CITY COUNCIL LOCAL DISASTER MANAGEMENT GROUP

Member	Position
Cr Tom R Tate Mayor	Chairperson
Cr Donna Gates Division 3	Deputy Chairperson
Cr Mark Hammel Division 1	Member
Local Disaster Coordinator City of Gold Coast	Member
Ms Susan Chrisp Executive General Manager, Business Services	Member
Local Recovery Coordinator City of Gold Coast	Member
Manager Corporate Communication City of Gold Coast	Member
General Manager, Disaster Management City of Gold Coast	Member

Officer in Charge Queensland Ambulance Service	Member
Inspector Queensland Fire and Emergency Service	Member
Local Controller State Emergency Services	Member
Inspector Queensland Police Service	Member
Director of Nursing Cancer Access and Support Queensland Health	Member
Principal Asset Officer Energex	Member
Regional Manager Gold Coast Surf Lifesaving Queensland	Member
Regional General Manager Telstra	Member
Senior Community Recovery Officer Department of Communities, Disability Services & Seniors	Member
Principal Designer Department of Transport and Main Roads	Member
Chairs LDGM Sub Groups	Member

Functions:

- to ensure that disaster management and disaster operations in the area are consistent with the State group's strategic policy framework for disaster management for the State;
- to develop effective disaster management, and regularly review and assess the disaster management;
- to help the local government for its area to prepare a local disaster management plan;
- to identify, and provide advice to the relevant district group about support services required by the local group to facilitate disaster management and disaster operations in the area;
- to ensure the community is aware of ways of mitigating the adverse effects of an

- event, and preparing for, responding to and recovering from a disaster;
- to manage disaster operations in the area under policies and procedures decided by the State group;
- to provide reports and make recommendations to the relevant district group about matters relating to disaster operations;
- to identify, and coordinate the use of, resources that may be used for disaster operations in the area;
- to establish and review communications systems within the group, and with the relevant district group and other local groups in the disaster district of the relevant district group, for use when a disaster happens;
- to ensure information about a disaster in the area is promptly given to the relevant district group;
- to perform other functions given to the group under the Disaster Management Act 2003;
- to perform a function incidental to the above functions.

Review and Decision History	G12.0514.004 G13.0528.034 G14.0627.004 G16.0405.003 G19.1011.006 G20.0421.004 G24.0405.004
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LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND EXECUTIVE NOMINEE

Member	Position
Cr Tom R Tate Mayor	Member

Nominee for Executive District Representative for District Number 2 (SROC)

The LGAQ has a Policy Executive consisting of:

- (a) 15 Executive Representatives elected and appointed; and
- (b) a President.

The purpose of the Policy Executive is to:

- (a) appoint 3 Directors of the LGAQ;
- (b) appoint the Chief Executive Officer;
- (c) approve the annual budget of the Organisation; and
- (d) otherwise determine the method of implementation of the objectives of the Organisation.

For the South East District No.2, one Councillor is elected from Gold Coast, Redland and Logan Council nominees. The appointment is determined by preferential vote.

Review and Decision History	G12.0522.027 G16.0405.003 G20.0421.004 G24.0405.004
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MAYORAL SAFER SUBURBS FORUM

Member	Position
Cr Tom R Tate Mayor	Chair
Cr Donna Gates Division 3	Alternate Chair
Cr Glenn Tozer Division 9 Chair of Lifestyle, Environment, Heritage & Resilience	Member
Cr Brooke Patterson Division 6	Member
Cr Darren Taylor Division 10	Member
Queensland Police Service <ul style="list-style-type: none"> Assistant Commissioner South Eastern Region (or delegated senior commissioned officer) Chief Superintendent Gold Coast District Inspectors as relevant 	Member
Representative Gold Coast District Neighbourhood Watch Incorporated <ul style="list-style-type: none"> To represent Gold Coast Neighbourhood Watch groups 	Member
Executive Director, Education Experience Gold Coast <ul style="list-style-type: none"> To represent tourism, events and the education industry 	Member
Regional Director Department of Youth Justice, <ul style="list-style-type: none"> To represent the State Government's response to youth justice matters 	Member

<p>Regional Director, South West Region Department of Housing, Local Government, Planning and Public Works</p> <ul style="list-style-type: none"> To represent the State Government's response to affordable, public and community housing including homelessness prevention 	<p>Member</p>
<p>Director, Integrated Service Responses, Southern Region Department of Justice and Attorney-General</p> <ul style="list-style-type: none"> To represent the State Government's domestic and family violence response 	<p>Member</p>
<p>Regional Manager Office of Liquor and Gaming Regulation</p> <ul style="list-style-type: none"> To represent compliance and regulatory activities in late night venues (particularly licenced premises). 	<p>Member</p>
<p>Chief Executive Officer City Impact Limited</p> <ul style="list-style-type: none"> To represent the Gold Coast Church Leaders Roundtable 	<p>Member</p>
<p>City of Gold Coast – administration representatives</p> <ul style="list-style-type: none"> Executive General Manager, Planning and Regulation General Manager City Inspectorate (Program lead) General Manager Communities Other Executive General Managers, General Managers and City officers – invited guests as relevant 	<p>Member</p>

Role: To initiate and deliver actions to enhance public safety in the City of Gold Coast for residents, visitors and businesses.

Objectives:

- To support the delivery of the City of Gold Coast's Community Safety Program.
- To identify existing and emerging safety issues, develop and implement innovative solutions.
- To coordinate and execute collaborative responses to community safety issues.
- To take action to foster a positive city image for residents, investors and visitors.
- To share information, data and resources while ensuring open communication between agencies that have a direct role in making the city safer.

Key areas:

- Safety and security in crowded places;
- Gold Coast Safety Camera Network;
- crime prevention through environmental design;

- Management of public spaces including entertainment precincts (alcohol-related violence);
- Prevention and management of graffiti and vandalism;
- City reputation and image;
- Major events – safety and security;
- Domestic and family violence
- Housing and homelessness
- International student safety
- Crime prevention and community awareness and education initiatives
- Crime trends and other emerging trends

(Refer Terms of Reference – Separate Document #96181602)

Review and Decision History	G14.0131.009
	G16.0405.003
	G17.1208.032
	G20.0421.004
	G23.0228.003
	G24.0405.004

FOR MORE INFORMATION

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